

# Operations Manual

Revised 2016



# PORT OF WEIPA OPERATIONS MANUAL

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*This document is a port directory describing the general characteristics and facilities at the Port of Weipa and is provided for information purposes only. Whilst reasonable efforts have been taken in preparation of this directory, no warranty is given as to its accuracy, reliability, currency or completeness (including the accuracy, reliability, currency or completeness of third party information).*

*Contact details of relevant service providers are included for information and convenience only and NQBP does not give any endorsement or warranty as to these products or services. Any relevant service provider either included or not included in this directory is welcome to contact NQBP at [info@nqbp.com.au](mailto:info@nqbp.com.au) for correction or consideration of inclusion of its details in the next edition.*

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## Table of Amendments

Version Number	Revision Date	Author	Summary of Changes	Approved by
2.0	December 2016	John Herekiuha	Second Issue	NQBP
1.0	October 2015	Eddie Mallan	First Issue	NQBP



# PORT OF WEIPA OPERATIONS MANUAL

## 1.0 NORTH QUEENSLAND BULK PORTS CORPORATION LIMITED OVERVIEW

North Queensland Bulk Ports Corporation Limited (NQBPC) became a port authority on 1 July 2009, under the *Transport Infrastructure Act 1994*, for the seaport facilities at Hay Point, Mackay, Abbot Point, Weipa and Maryborough.

We are one of Australia's largest port authorities by tonnage throughput and more than half of Queensland's trade, by tonnage, pass through our ports. Our aim is to be the recognised leader in the delivery of bulk cargo infrastructure. The seaport facilities we manage are vital to the export and import performance of Queensland and Australia. NQBPC ports handle bulk shipments of coal, bauxite, sand, sugar, grain, petroleum and general cargo. Coal is by far the main commodity handled, but each port and each commodity is important in its own right.

As a port authority, NQBPC is responsible for:

- strategic port planning
- port business development
- port infrastructure development
- environmental management and marine pollution (within port limits)
- port security and safety
- port efficiency
- maintaining navigable port depths for shipping; and
- issuing licences, leases and permits to other organisations for use of port land, infrastructure, and facilities (NQBPC has a multi-user access policy in place at its ports to facilitate highest possible utilisation of port infrastructure, and greatest possible operational efficiency).

Port pilotage operations and navigation are the responsibility of NQBPC for the Ports of Hay Point and Mackay. The Port of Townsville provides pilotage services for the Port of Abbot Point and Ports North is responsible for pilotage services at Weipa.

Stevedoring and towage services are outsourced to approved contractors at all of NQBPC's ports.



Figure 1: NQBPC Ports with Weipa highlighted

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## 1.1. Health and Safety

Safety is a core value for all NQBP employees with the objective of the Work Health and Safety Policy being to achieve zero injury or harm in any NQBP workplace. NQBP is committed to continuous improvement in its performance through the implementation of appropriate Work Health and Safety Management Systems.

NQBP systems cover the health and safety procedures, practices, responsibilities and legislation for all employees, contractors and visitors. NQBP requires these obligations be met as a minimum standard, with the Corporation striving for higher standards where appropriate.

Employees, contractors and visitors to NQBP are personally responsible for ensuring the Work Health and Safety Policy is adhered to.

## 1.2. Drug and Alcohol Policy

NQBP is committed to safety for its employees and all those visiting or working at its work sites. ALL personnel attending an operational NQBP work site (including before or after working hours) must:

- have a blood alcohol concentration of 0.00%; and
- not have any illicit drugs in their system.

In the event of an incident, personnel on an NQBP work site may be required to undergo incident or for-cause testing for the presence of alcohol or other drugs. Any testing that may be required will be undertaken by an independent, accredited external service provider engaged by NQBP.

## 1.3. NQBP Key Contacts

### Port Supervisor (Weipa)

John Clark  
Phone: +61-7-4069 7749  
Mobile: 0428 885 022  
Email: [jclark@nqbp.com.au](mailto:jclark@nqbp.com.au)

### Manager Port Operations and Port Security Officer (Weipa)

David Baker  
Phone: +61-7-4955 8166  
Mobile: 0400 479 868  
Email: [dbaker@nqbp.com.au](mailto:dbaker@nqbp.com.au)

### Senior Manager Commerce & Trade

Eddie Mallan  
Phone: +61-7-4969 0741  
Mobile: 0490 021 529  
Email: [emallan@nqbp.com.au](mailto:emallan@nqbp.com.au)

### Commercial Manager

Rob Watkins  
Phone: +61-7-4969 0706  
Mobile: 0417 341 475  
Email: [rwatkins@nqbp.com.au](mailto:rwatkins@nqbp.com.au)

### Emergency Response (24 hours – 7 days)

NQBP Duty Marine Operations &  
Security Officer  
Phone: +61-7-4955 8171  
Mobile: 0417 761 086  
Email: [portoperations@nqbp.com.au](mailto:portoperations@nqbp.com.au)

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## 2.0 MARITIME SAFETY QUEENSLAND (MSQ)

Maritime Safety Queensland is a branch of the Department of Transport and Main Roads within the Customer Services, Safety and Regulation Division. Their role is to protect Queensland's waterways and the people who use them - providing safer, cleaner seas.

Maritime Safety Queensland is responsible for:

- improving maritime safety for shipping and small craft through regulation and education;
- minimising vessel-sourced waste and responding to marine pollution;
- providing essential maritime services such as aids to navigation and vessel traffic services; and
- encouraging and supporting innovation in the maritime industry.

Maritime Safety Queensland is also responsible for delivering a range of services on behalf of the national regulator (the Australian Maritime Safety Authority) under the *Marine Safety (Domestic Commercial Vessel) National Law Act 2012*. The national system arrangements are implemented together with Maritime Safety Queensland's State marine legislative responsibilities.

Navigation information is supplied and controlled by MSQ Port Procedures and information for shipping can be found at <http://www.msq.qld.gov.au/Shipping>

### 2.1 Regional Harbour Master at Weipa

The Regional Harbour Master (Cairns) is the Regional Harbour Master for the Port of Weipa. For operational maritime questions, marine incidents, pollution, pilotage, buoy moorings, navigation aids and towage requirements please contact the Regional Harbour Master's office located at:

Physical address: 100-106 Tingira Street, Portsmith, Qld. 4870  
Postal address: PO Box 1787, Cairns, Qld. 4870  
Telephone: +61-7-4052 7470  
Fax: +61-7-4052 7451  
Email: [rhmcairns@msq.qld.gov.au](mailto:rhmcairns@msq.qld.gov.au)  
After hours emergency: 1300 551 899

### 2.2 Vessel Traffic Service

The Vessel Traffic Service (VTS) for Weipa is situated at the Regional Harbour Master's office. For ship traffic scheduling, marine pollution incidents and reporting defective navigation aids, please direct initial enquiries to the VTS.

The call sign 'WEIPA VTS' is provided by MSQ and provides a 24 hour, 7 days a week marine operations service to the port community. They are contactable on:

VHF Radio: VHF CH12 and CH16  
(Weather schedule provided at 0533 and 1733 on VHF CH67)  
Phone: +61-7-4052 7470  
Fax: +61-7-4052 7460  
Email: [vtscairns@msq.qld.gov.au](mailto:vtscairns@msq.qld.gov.au)

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## 3.0 PORT AUTHORITY ROLE AT WEIPA

As the port authority for Weipa, NQBP's key role is to:

- manage and develop reliable, appropriate port facilities and infrastructure to cater for existing and future trade needs;
- maintain appropriate levels of port security and safety;
- co-ordinate emergency response;
- protect the environment by minimising impact of development; and
- be committed to and have regard for the interests of the community.

NQBP provides a key service in the Port by maintaining shipping channels and swing basins for trading ships through a regular maintenance dredging program. Pilotage and port navigation is the responsibility of MSQ.

## 4.0 THE PORT OF WEIPA

### 4.1 Description

Located on the north-west coast of Cape York Peninsula, the Port of Weipa's main activity is the export of bauxite (aluminium ore) from the Rio Tinto Alcan (RTA) mine.

There are four berths located at the Port of Weipa:

- Lorim Point East Wharf – managed by RTA for bauxite export;
- Lorim Point West Wharf – managed by RTA for bauxite export;
- Evans Landing Wharf – managed for RTA by Shell for the importing of fuel and oil; and
- Humbug Point Wharf – managed for RTA by Sea Swift Pty Ltd for the importing of general cargo.

Ports North provides pilotage and NQBP undertakes regular dredging to maintain the shipping channels.

### 4.2 Location

The Port of Weipa is located in position Latitude 12° 40' south and Longitude 141° 52' east.

### 4.3 Time Zone

Time is Eastern Standard Time and equates to G.M.T + 10 hours. All ETA and other messages should be made in local time.

## 5.0 TERMINAL OPERATOR ROLE AT WEIPA

RTA's Weipa bauxite mine supplies bauxite to a growing export market, the Queensland Alumina Limited refinery and Rio Tinto Alcan's Yarwun Refinery, both located in Gladstone, Queensland. These refineries produce alumina as feedstock for RTA's smelting operations and for sale on the international market.

RTA supports Native Title rights and has continued its mining operations in consultation with the Traditional Owners of the region. RTA operates under three separate Indigenous Agreements.

The commercial export operations for RTA are located at both Lorim Point East and West Wharves and terminal operation can be broken into the following components:

- onshore bauxite handling;
- processing and stockpiling facilities;
- conveyors running to Lorim Point East and West Wharves; and
- shiploading.



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## 6.0 ACCESS

### 6.1 Restrictions

Access to the wharf and loading plant is restricted. People requiring access, crew members or visitors, must wear safety hard hats, safety shoes, and adequate eye protection and comply with all safety regulations. RTA is not responsible for accidents incurred by personnel who use their wharf gangway.

Pedestrian access along the wharf approach is not permitted. Special authorisation is required for private vehicles and visitors within the Port for wharf access. Access to the remainder of the port site is strictly forbidden.

### 6.2 Transport Links

As at 30 June 2014, Weipa had an estimated population of 3,856 people (Office of Economic and Statistical Research 2011). The town was constructed by Rio Tinto Alcan in the 1960's to house its mining workforce. Today it is the regional hub of the Western Cape, hosting many businesses and Government services. The communities of Napranum, Aurukun and Mapoon have all been developed on the site of former Presbyterian mission stations.

The nearest regional centre is Cairns which is about 804 km south-east of Weipa. Cairns has a population of about 163,000 (Office of Economic and Statistical Research 2011).

## 7.0 SERVICES – MARINE OPERATIONS

### 7.1 Facilities

The commercial facilities at Weipa are operated by RTA and consist of onshore bauxite handling, processing and stockpiling facilities and conveyors running to Lorim Point East and West Wharves for shiploading.

RTA refurbished the Lorim Point West Wharf and constructed a second shiploader in 2005 on this wharf, resulting in an increase of its shiploading capacity.

Other port facilities include Humbug Point Wharf which handles imports of general cargo and Evans Landing Wharf which is the centre for fuel imports. There are also berths for tugs operated by Smit Lamnalco Towage Australia that are located on the inside of the Lorim Point East Wharf.

Note: There is an agreed 'common user' arrangement procedure for Humbug Point Wharf Usage. Please refer to **Appendix 1** at the end of this handbook for details.

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## 7.2 Berth Facilities

There are four berths at the Port. Details for each berth are shown in the table below. For the latest information on berth depths, please refer to the Notice to Mariners for the Port of Weipa at: <https://www.qld.gov.au/transport/boating/notices/far-north-qld/weipa/index.html>

Berth	Berth Pocket (length x width)	Maximum DWT
Lorim Point East Wharf	365m x 60m	90,000
Lorim Point West Wharf	325m x 60m	90,000
Humbug Point Wharf	195m x 35m	25,000
Evans Landing Wharf	165m x 30m	40,000*

\*Acceptable vessel lengths:

1. Up to 50m LOA no restriction; and
2. Greater than 50m LOA. Minimum Parallel Body Length = 90m.  
- Dredge "Brisbane" is exempt from the above requirements.

### 7.2.1 Berth Restrictions

1. Ballast condition, propeller fully immersed with a forward draft not less than 2% of length overall (LOA).
2. Berthing is normally on the flood tide. Ebb tide berthings can also be approved. Berthing is at the discretion of the Regional Harbour Master with regards to weather conditions. Berthing with a constant wind speed over 30 knots will be individually risk assessed before the terminal will accept.
3. Engines must not be immobilised while alongside the berth without permission from the Regional Harbour Master and terminal operator. Main engine and propulsion units must be at a state of readiness while alongside the terminal at all times. A permit must be given by the terminal if the engines are to be immobilised while alongside the berth.
4. Sailing is on the flood tide, normally about one hour before HW dependent on berth conditions and location.
5. Minimum static under keel clearance of 0.3m is to be maintained while berthed.
6. Minimum static under keel clearance for Weipa South Channel is 1.2m.
7. Dynamic under keel clearance (DUKC) is in use for vessels departing Lorim Point.  
(RTA Terminal Requirements and Transport and Main Roads 2012).

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## 7.3 Shiploaders

There is one travelling/slewing shiploader on both Lorim Point East and Lorim Point West Wharves and details are as follows:

Design rate maximum capacity	6,400 tonnes/ph
Average loading capacity	5,000 tonnes/ph
Length of travel	approximately 150m
Boom operating range	suited to 43m beam ships
Height above datum	18.28m (boom at 0 degrees luff)

(Transport and Main Roads 2014)

## 7.4 Port Notices/Rules and Charges

Port notices/rules regulate the business operations of the port. This reference document contains instructions for the orderly conduct of business and public safety in the Port of Weipa. Copies are displayed at the NQBP port office at Evans Landing boat shed and are also available for downloading from <http://www.nqbp.com.au/weipa/>

## 7.5 Application to Berth

An 'Application to Berth' form must be received by Weipa VTS no later than 48 hours before the ship's estimated pilot boarding time. The ship's agent should send a blank 'Application to Berth' form to the ship seven to ten days before their arrival. This ensures up-to-date documents are always used. Contact the ship's agent for the latest information on berthing applications.

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## 7.6 Estimated Time of Arrival (ETA) Notice

This should be emailed or faxed to the ship's agent at least seven days before arrival. Details should include:

- name of ship;
- type of ship;
- estimated time of arrival;
- total cargo quantity required; and
- hatch loading sequence, pour by pour.

**Note:** To avoid delays to berthing and tug cancellations, it is important that all adjustments to estimated time of arrivals (ETAs) are advised to all parties. All hatches are to be clean/dry and opened before berthing. All loading is expressed in metric tonnes of 1,000kg. Contact the ship's agent for latest information on required arrival notices.

## 7.7 Tugs

Tug services are provided by Smit Lamnalco Towage Australia and tug requisitions are generally made by ship's agents.

Most ship movements require the use of two tugs and there are three tugs based at Weipa.

### 7.7.1 Smit Lamnalco Towage Australia

North Queensland Manager: Nikki Carter  
Phone: 0466 793 600  
Email: [ncarter@smitlamnalco.com](mailto:ncarter@smitlamnalco.com)  
Operations Superintendent – Weipa: Grant Jamieson  
Phone: 0447 506 927  
Emails: [gjamieson@smitlamnalco.com](mailto:gjamieson@smitlamnalco.com)



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## 7.8 Pilotage

### 7.8.1 General

The pilotage service at the Port of Weipa is provided by Ports North.

To view their requirements, visit: <http://www.msq.qld.gov.au/Shipping/Port-procedures/Port-procedures-weipa>

The *Transport Operations (Marine Safety) Act 1994* specifies that, unless a current Pilotage Exemption Certificate (PEC) is held by the master of a ship, pilotage is compulsory for:

- a ship that is 50m or more;
- a vessel towing another vessel where the combined length of the vessels is 50m or more;
- a ship whose owner or master asks for the services of a pilot; or
- a ship whose master is directed by the Harbour Master to use the services of a pilot.

### 7.8.2 Request for Pilot

The requirements of the *Transport Operations (Marine Safety) Regulation 2004* must be observed for all bookings. Ports North provides a pilotage service for ship arrivals, departures and removals. All pilot transfers are carried out by pilot launch.

Ports North Pilotage Service contact details are:

Phone: +61-7-4031 6371

Fax: +61-7-4041 4501

Email: [karen.schofield@portsnorth.com.au](mailto:karen.schofield@portsnorth.com.au)

Initial notification should be made via the QSHIPS website:

<http://www.qships.transport.qld.gov.au/Public/PublicMovements.aspx> (Transport and Main Roads 2010).

It is best to confirm this information with MSQ. To view their requirements visit:

<http://www.msq.qld.gov.au/Shipping/Port-procedures/Port-procedures-weipa.aspx>

### 7.8.3 Notice Required

Ships requiring the services of a pilot are required to submit Arrival, Removal & Departure notices no less than the indicated number of hours prior to the desired movement:

Arrivals ..... 48 hours

Removals ..... 24 hours

Departures ..... 24 hours

Initial notification should be made via the [QSHIPS](#) website.

### 7.8.4 Compulsory Pilotage

The following sections of GBR are subject to compulsory pilotage for merchant vessels 70m in length and over and all oil, gas and chemical tankers irrespective of size:

- the Torres Strait;
- Great North East Channel;
- Inner Route between Torres Strait and Cairns Roads;
- Hydrographer's Passage off Mackay; and
- Whitsunday Passage north of Mackay.

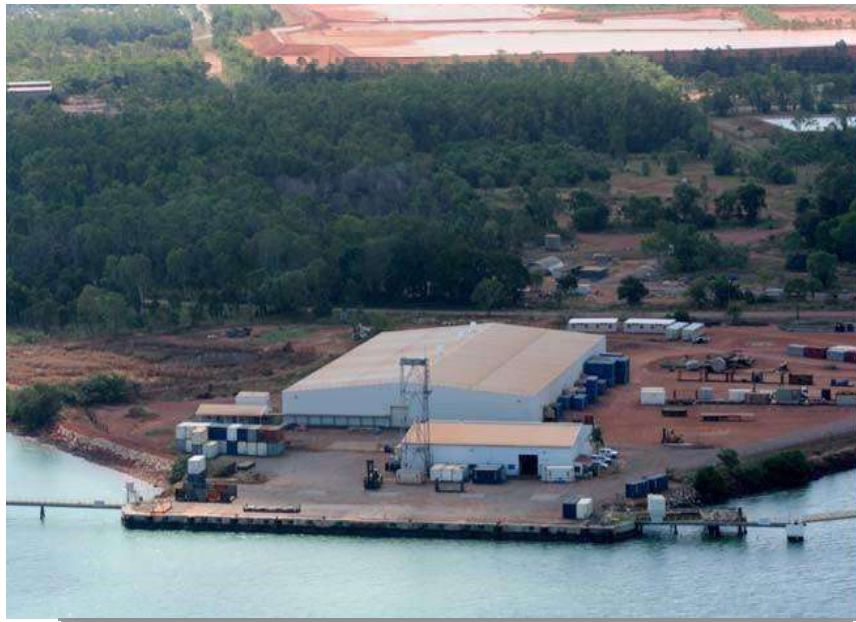
Maximum draft for transit is 12.2m; vessels with a draft >10m will be advised of the required tidal window by the pilotage company.



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## 7.9 Line Boats

One line boat is available and is operated by towage provider Smit Lamnalco Towage Australia. You will find the contact details under 12.6 'Tugs' in the directory at the end of this handbook.



## 7.10 Gangway/Deck Watchmen

At all times when the ship's gangway is deployed at the terminal, the ship's crew will act as the vessel's watchmen.

## 7.11 Tides

Weipa has a "diurnal tide range" which refers to a tide which has a cycle of about one tide per day, that is, one high and one low tide every 25 hours (Transport and Main Roads 2013). Tide height is affected by wind direction. Sustained south-easterly winds have the effect of reducing the predicted tide and north-westerly winds increase them.

The winter tidal range is a maximum of 2m (Transport and Main Roads 2013). During the wet season (January to April), tides in the Embley River have been recorded as high as 3.96m – 4.27m (Transport and Main Roads 2013).

MSQ provides tidal estimations for pilotage areas. Contact the Regional Harbour Master's office at [RHMCairns@msq.qld.gov.au](mailto:RHMCairns@msq.qld.gov.au) for the most current tidal information.

## 7.12 Depths of Water

Check the latest MSQ Notice to Mariners for the Port of Weipa at:

<http://www.msq.qld.gov.au/Notices-to-Mariners/Ntm-weipa.aspx> for the most current depth information for approach to channels.

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## 2017 Weipa Tidal Plane Information

HAT 3.4m above LAT

MHHW 3.0m above LAT

MLHW 2.0m above LAT

MSL 1.88m above LAT

AHD 1.75m above LAT

MHLW 1.5m above LAT

MLLW 0.7m above LAT

LAT 0.0m (Port Datum)

Diurnal Tides



### 7.13 VHF Channel Call Sign Service

Pilot vessel and tugs call on VHF Channels 12 and 16. The Port working channel is VHF Channel 12. Tugs utilise VHF Channels 6 and 8.

### 7.14 Cargo Completion

Ships must vacate the berth without delay, subject to tidal conditions.

### 7.15 Loaded Tonnage

Loaded tonnage is calculated on draught survey.

### 7.16 Stowage Factor

Contact the ship's agent for the latest information on stowage factor.

### 7.17 Departure Channel

A departure channel has been established with a depth of 11.3m at LAT. Check the latest MSQ Notice to Mariners for the Port of Weipa at:

<http://www.msg.qld.gov.au/Notices-to-Mariners/Ntm-weipa.aspx> for the most current depth information for the departure channel.

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## 7.18 Anchorages

Ships arriving off the Port of Weipa will be assigned a designated anchorage position by VTS while awaiting berthing instructions.

Check 'Notice to Mariners' at <http://www.msq.qld.gov.au/Notices-to-mariners.aspx> or contact the Weipa VTS Office by VHF Radio CH12 and CH16 or telephone +61-7-4052 7470 for current anchorage information.

## 7.19 Pratique/Health Regulations

Weipa is a proclaimed Australian first port of entry and therefore all overseas vessels or installations are required to give prescribed information (pratique status of your vessel) to the Maritime National Coordination Centre (MNCC).

You are required to complete a Pre-arrival Report for Vessels (QPAR) and submit it to the MNCC by email [MaritimeNCC@agriculture.gov.au](mailto:MaritimeNCC@agriculture.gov.au) or phone 1300 004 605 if in Australia; and +61-8-8201-6185 if outside of Australia, through the help of your agent.

The information must be submitted on the QPAR no less than 12, and no more than 96 hours prior to the Estimated Time of Arrival (ETA) of the vessel or installations at anchorage or berth. Once forwarded to the MNCC, the information supplied on the QPAR will be assessed by a Quarantine Officer (QO). The QO will then issue the Vessel Master, through the Shipping Agent, with a Quarantine Approval to Berth (ATB) which lists Quarantine directions placed on the vessel or installations.

## 7.20 Shore Leave

The crew is permitted to go ashore after immigration and customs clearance. The ship's agent can arrange a minibus service to Weipa Township and return.

## 7.21 Seaman's Club

There is no seaman's club in Weipa.

## 7.22 Repatriation

Repatriation can be arranged by contacting the ship's agent for details.



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## 8.0 SERVICES – LANDSIDE OPERATIONS

### 8.1 Emergency Services

All shipping emergencies should be reported to Weipa VTS on VHF 16 and the terminal and they will coordinate the required response based on procedures detailed in the NQBP Emergency Response Plan for the Port of Weipa. For local emergency services telephone 000 and specify if fire, ambulance or police are required.

### 8.2 Waste or Quarantine Facilities

There are no waste or quarantine waste facilities available, however, there are garbage disposal facilities. See 8.3 below.



### 8.3 Waste and Garbage Disposal

Ships should dispose of all garbage (other than quarantine waste) ashore using the garbage reception facilities. Contact the NQBP Port Supervisor on +61-7-4069 7749 or 0428 885 022, or email [jclark@nqbp.com.au](mailto:jclark@nqbp.com.au) to coordinate garbage disposal. **Note: 24 hours' notice is required.**

### 8.4 Oil Spill Procedures

For oil spill incidents, NQBP has a first strike response role in all of its ports. The first strike role is typically considered to be around the first 12 hours of the response, after which outside resources are provided by MSQ to take over the response.

The first strike response will be under the direction of the MSQ Regional Harbour Master. The most senior Port Operations Officer in each port will act as Team Leader in the response, under the direction of MSQ, unless an MSQ person assumes this role.

NQBP's obligations for first strike response are defined in the *Oil Pollution First Strike Response Deed* signed with MSQ for each port.

NQBP is responsible for providing trained personnel and equipment for this first strike response. The number of personnel and equipment is defined in the Deed of Agreement for each port. Personnel in the first strike response team can include local NQBP staff, plus other locals who have been appropriately trained. NQBP is responsible for maintaining the oil spill equipment in a fit state for use.

In the event of an oil spill, immediately notify the Regional Harbour Master on +61-7-4052 7400. If it is after hours, call 1300 551 899. You will also need to contact the NQBP Port Supervisor on

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+61-7-4069 7749 or 0428 885 022. If it is after hours, call NQBP's 24 hour emergency number +61-7-4955 8171.

## 8.5 Port Security

As Weipa is a security regulated port under the *Maritime Transport and Offshore Facilities Security Act 2003*, NQBP has an approved Maritime Security Plan. This plan was officially approved by the Office of Transport Security and is audited on a regular basis.

Under International Maritime Organisation (IMO) legislation there is a procedure ships must follow when entering the port. Before entering the Port of Weipa, the ship's Master must report directly to their ship's Agent the following information:

- International Ship and Port Facility Security Code (ISPS) compliance number;
- current ship security level or any change to the ship security level while in port;
- ship Security Officer contact details;
- list of expected visitors/contractors;
- nominated providore;
- crew list and identification; and
- any security incident (as defined under the ISPS code or Maritime Transport and Offshore Facilities Security Legislation) while in port.

For more information on security requirements at Weipa, click on the following link: <http://www.nqbp.com.au/security-safety/>.

## 8.6 Electrical Power

Shore power connection is available. Contact RTA before arriving to ensure availability of connection.

## 8.7 Bunkering

Bunkering is available in Weipa at Evans Landing Wharf.

For all enquiries about requirements and availability, please contact:

### **Puma Energy**

Phone: +61-7-4421 9200

Fax: +61-7-4778 4189

Mobile: 0400 739 405

Email: [nq.orders@pumaenergy.com](mailto:nq.orders@pumaenergy.com)

For customers with a Viva Energy account, for all enquiries please email:

[Bunker@vivaenergy.com.au](mailto:Bunker@vivaenergy.com.au)

## 8.8 Fresh Water

There is fresh water available at all berths.

## 8.9 Dangerous Goods Tracking

A person in charge of dangerous goods who proposes to store, handle, carry, use transport or otherwise deal with any dangerous goods within the port must notify MSQ and NQBP by completing Form F3217 - Dangerous Cargo Report which is found on the MSQ website. This completed form is to be emailed to MSQ [vtshaypoint@msq.qld.gov.au](mailto:vtshaypoint@msq.qld.gov.au) and NQBP [portoperations@nqbp.com.au](mailto:portoperations@nqbp.com.au).

Contact the NQBP Port Supervisor on +61-7-4069 7749 or 0428 885 022 or by email [jclark@nqbp.com.au](mailto:jclark@nqbp.com.au) for the latest information on Port Notices or Rules for Weipa.

## 8.10 Extreme Weather Event (Cyclone) Procedures

Detailed extreme weather event procedures are provided in NQBP's Emergency Response Plan and are consistent with MSQ's Maritime Extreme Weather Event Contingency Plan for the Port of Weipa, which is issued by MSQ.



# PORT OF WEIPA OPERATIONS MANUAL

Alert phases in the Port provide a guide for action as a cyclone or severe heavy weather approaches an area. The alert will be announced by the Regional Harbour Master over VHF Channel 16.



## 9.0 PORT LIMITS

The port limits are defined in the *Transport Infrastructure (Ports) Regulation 2005* and are highlighted on the following map.

# PORT OF WEIPA OPERATIONS MANUAL

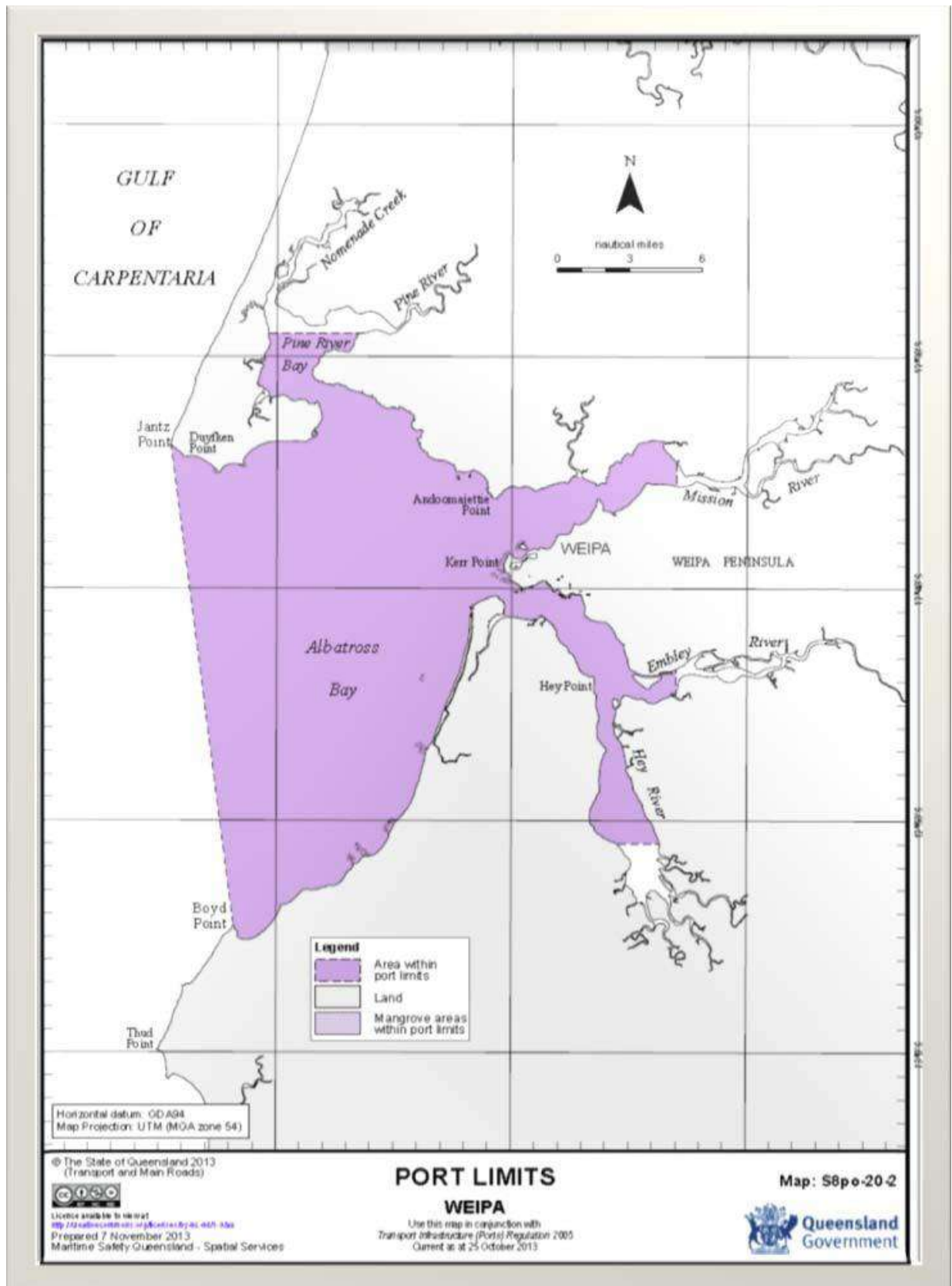


Figure 3: Weipa Port Limits  
(Source: Maritime Safety Queensland 2013)

# PORT OF WEIPA OPERATIONS MANUAL

## 10.0 WEIPA KEY CONTACTS

### 10.1 Rio Tinto Alcan

Terminal

Phone: +61-7-4069 8432

Fax: +61-7-4069 8402

General Manager Operations

Gareth Manderson

Phone: +61-7-4069 8972 (Executive Assistant)

Email: [gareth.manderson@riotinto.com](mailto:gareth.manderson@riotinto.com)

Port Facility Security Officer (PFSO)

Krysten Roberts

Phone: 0419 004 936

Email: [krysten.roberts@riotinto.com](mailto:krysten.roberts@riotinto.com)

Lorim Point Wharf

Port Facility Security Officer (PFSO) and Health Safety & Environment Officer

Melissa Winks

Phone: +61-7-4069 8675

Mobile: 0419 356 474

Email: [melissa.winks@riotinto.com](mailto:melissa.winks@riotinto.com)

### 10.2 Sea Swift Pty Ltd

(Humber Point Wharf)

Port Facility Security Officer (PFSO)

Rob Jeffrey

Phone: +61-7-4069 7388

Mobile: 0408 730 614

Email: [rjeffrey@seaswift.com.au](mailto:rjeffrey@seaswift.com.au)

### 10.3 Viva Energy

(Evans Landing Wharf)

Weipa Site Co-ordinator

Tony Martin

Phone: +61-7-4069 9577

Mobile: 0404 041 280

Email: [tony.martin@vivaenergy.com.au](mailto:tony.martin@vivaenergy.com.au)

# PORT OF WEIPA OPERATIONS MANUAL

## 11.0 APPENDIX 1

### PROCEDURE FOR HUMBUG POINT WHARF USAGE

To make it clear to anyone seeking access to Humbug Wharf, the following procedure should be followed. If Rio Tinto Alcan (RTA), Sea Swift or North Queensland Bulk Ports Corporation (NQBP) is approached regarding access, the following will be advised to prospective users.

#### Overarching Principles/Arrangements

RTA leases Humbug Wharf from NQBP on the basis of "common user" arrangements, i.e. RTA shall not refuse to berth any vessel approved by NQBP at Humbug Wharf for the purpose of loading or discharging cargo unless the berths are fully used or occupied or committed for use and occupation. This is intended to maximise the use of the wharf and NQBP expects management of the facility to at all times allow the wharf's orderly use in co-operation with other commercial users.

RTA has sublet arrangements for the day to day management of access to Humbug Wharf to Toll Marine based on the above overarching principles/arrangements.

#### Initial Contact Regarding Access

If NQBP is approached, NQBP will advise the prospective user of the following:

1. Overarching principles/arrangements;
2. Send a copy of NQBP's Port of Weipa Handbook which details, amongst other matters, the port's facilities and restrictions that apply (which includes Humbug Wharf), port security arrangements as well as details of shipping contacts, NQBP contacts, terminal operator contacts, Regional Harbour Master (Cairns) contacts and government and agency contacts;
3. Send a copy of NQBP's Port of Weipa Port Rules and Port Charges document which details the current rules and charges applicable to the port;
4. A full three-day RTA induction is required to work on the wharf; and
5. Contact RTA's Paul Langsdorf, Team Leader - Warehouse & Logistics
  - Email [paul.langsdorf@riotinto.com](mailto:paul.langsdorf@riotinto.com)
  - Phone +61-07-4069 8901 or 0459 835 856or

Toll Marine Logistics Lelle Hilton – General Manager

- Email [lelle.hilton@tollgroup.com](mailto:lelle.hilton@tollgroup.com)
- Phone +61-08-8982 2071

as to availability of the wharf for the intended use and if available, any requirements regarding access (e.g. berthing of type of vessel, cargo handling equipment and cargo storage area availability).

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## 12.0 APPENDIX 2 - MAP OF THE WORLD SHOWING THE LOCATION OF NQBP PORTS

