

Hay Point Community Reference Group Meeting Minutes

5pm Wednesday 15 November 2023 – Meeting held at Hay Point VTS Administration Building

Chair:

Chair NQBP CEO, Brendan Webb

Attendees:

<p>Community Representatives Marilyn Maher Cathy Fredericks Tom Andrews Tom Liddell Kerry Flynn</p> <p>Business Representatives Maree Sturdy</p> <p>Environmental Representatives N/A</p> <p>Mackay Regional Council Representative N/A</p>	<p>Port Industry Representatives DBI – Peter Wotherspoon DBCTM - Steve Rae BMA – Brett Ross</p> <p>NQBP Representatives Brendan Webb Tim Lewis Darren Brownsey Emilie Power Odette Langham</p> <p>MSQ Representative Jason Sweetman</p> <p>Invited Guests N/A</p> <p>Yuwi Native Title Holder Representative N/A</p>
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Apologies: Yuwi representative, Katie Evetts, Judy Langdon, Katrina Dent, Kev Kane, Christopher Schloss, George Stace, Cr Karen May, Peter Douglass

Item	Discussion	Action
1. Meeting open and apologies	<ul style="list-style-type: none"> Meeting opened at 5.13pm Community Reference Group members were welcomed by Chair/NQBP CEO, Brendan Webb. An Acknowledgment of Country was provided by Brendan. Formal apologies were received from the Yuwi representative, Katie Evetts, Judy Langdon, Katrina Dent, Cr Karen May, George Stace and Kev Kane. Brendan acknowledged the appointment of temporary MSQ representative Jason Sweetman and resignation of Jason Britton and BMA's Gareth Large. Jason and Gareth were thanked for their contribution to the CRG. 	
2. Disclosure of interest	<ul style="list-style-type: none"> Discussion around disclosure of interest was held and Disclosure of Interest register reviewed. No concerns were raised. No conflicts of interest were declared for this meeting. 	
3. CRG Correspondence, Questions and Actions Register	<p>Actions Register Update</p> <ul style="list-style-type: none"> Refer to Action Items Register for further details. Action item 5 – Request from CRG to progress 'safe access' under the trestles. All organisations involved are continuing discussions on this complex matter. Action item 6 – Discussions are continuing with MSQ on the siltation issue at HTTH public boat ramp, no firm commitments can be made at this stage. May be an opportunity to include in future maintenance dredging plans. Action item 7 – Request reinforced for the public to be given access to some of the laydown area at HTTH for overflow boat ramp car parking. To remain on action register. Action item 9 – To be reopened. Kerry Flynn noted that he had also observed African Tulip Trees around the area. Kerry Flynn to provide more details. 	ACTION – NQBP to reopen Action item investigation African Tulip Trees
4. NQBP Update	<p>Presented by CEO (Chair), Brendan Webb</p> <ul style="list-style-type: none"> An overview of NQBP's Vision, Mission, Values and Strategic Themes was provided. An overview of NQBP's achievements over the past financial year was provided including the overall trade and commodity data. NQBP's current trade forecasts were provided including the future of coal and potential 	ACTION – NQBP to provide details on final TMR Master Plan

	<p>hydrogen opportunities.</p> <ul style="list-style-type: none"> • An update on NQBP's commitment to community was outlined including details of sponsorships and donations during the last financial year. • TMR Master Plan for the Ports of Mackay / Hay Point due by the end of 2023. <p>Question (KF) - Where would a hydrogen facility be built? Ballykeel? <i>Response – The studies that are occurring are considering all options from out west to close to the Port. It will depend on the location the hydrogen is created as there are challenges with transport. NQBP are looking at it from a Port (export) perspective.</i></p> <p>Question (MS) – Would the Collinsville wind farms blades be better to go through Hay Point or Abbot Point? <i>Response – The Port of Mackay is better positioned for this type of trade being a multi-cargo port with flexibility.</i></p>	
<p>5. NQBP Trade Update</p>	<p>Presented by General Manager Commercial, Darren Brownsey Trade update</p> <ul style="list-style-type: none"> • Update on Port of Hay Point and Port of Mackay trade statistics provided. Strong results for both ports last financial year, and promising results to date this financial year. <p>Pilotage</p> <ul style="list-style-type: none"> • Two Trainee Pilots now licenced for Port of Hay Point • > Three months training in addition to previous experience and Master Class Level 1 tickets. • Theoretical and practical training, simulation training, Regional Harbour Master exams, model ship training at Port Ash and more. <p>DUKC</p> <ul style="list-style-type: none"> • Event to celebrate 30 years of DUKC in Hay Point being held early next month. • A new plaque will be unveiled at public lookout. • Hay Point was first port in the world to implement DUKC and provides amazing efficiencies. • Last year, 39 less ships needed to visit the Port due to the optimisation of tides and loading of vessels. Creates reduction of carbon emissions. 	

<p>6. NQBP Infrastructure Update</p>	<p>Presented by General Manager Infrastructure, Tim Lewis <i>Maintenance and projects update</i></p> <p>Half Tide Tug Harbour maintenance</p> <ul style="list-style-type: none"> • Minor civil maintenance works planned for HTTH – includes main entry gate, fencing. Tender being finalised, works to begin in the new year. • Buoys have been reinstalled at HTTH marking the exclusion area. • New signage is being discussed and developed in coordination with Fisheries, MSQ and terminals for the public boat ramp. • Pot-hole works have been tasked and will be completed as soon as practical. <p>Comment (TL) – There is a tree stump located on the right-hand side of the entry gate into HTTH which is causing a hazard to vehicles turning around in the area. There is a witches’ hat on top, but still hard to see. <i>Response – NQBP to investigate and remove.</i></p>	<p>ACTION – NQBP to investigate and remove tree stump at HTTH</p>
<p>7. Sustainability and Environment Update</p>	<p>Presented by Manager Environment Odette Langham</p> <p>African Tulip Trees</p> <ul style="list-style-type: none"> • Action from last CRG meeting was addressed. NQBP arranged a weed contractor to drill and fill those trees not close to residences. 5 trees close to residences were removed by a specialist contractor. <p>Comment (TL) - Job well done, thank you for quick response.</p> <p>Fox detection program</p> <ul style="list-style-type: none"> • Annual program, recently completed at Port of Hay Point. No dens detected. <p>Climate and ESG</p> <ul style="list-style-type: none"> • NQBP has a renewed focus on refreshing our 2015 sustainability plan. Will include alignment with modern ESG guidance around climate change policies and targets. CRG are likely to be involved in materiality assessment as part of review. 	

<p>8. Community update</p>	<p>Presented by Community & Stakeholder Advisor, Emilie Power</p> <p>NQBP Sponsorships and Donations Program</p> <ul style="list-style-type: none"> • Great response to NQBP Community Fund – 56 applications received again this year; 9 successful applicants have been advised including Sarina State High School. • NQBP's 2023-24 corporate sponsorships currently include 2023 Sarina Beach Coconut Festival and Stella Maris Seafarers support. • NQBP encouraged CRG members to donate towards the Stella Maris Seafarers Centre Christmas Shoebox appeal. <p>Media coverage</p> <ul style="list-style-type: none"> • Recent media coverage for NQBP included the appointment of Brendan Webb as CEO and retirement of long-serving employees. • Recent social media included promotion of BMA's SABR project completion. • NQBP supported DBCT's 40th year anniversary coverage in Core magazine. <p>Local procurement</p> <ul style="list-style-type: none"> • NQBP aim to include at least one regional supplier in local tender invitations. • Up to 30% selection criteria for locally sourced work • Use of QTender Open Tenders for significant spend. • Encourage local suppliers to send through capability statements - procurement@nqbp.com.au <p>CRG survey and recruitment</p> <ul style="list-style-type: none"> • End of year survey for CRG members to be completed, assists in improvements and running of the CRG. • Review of Terms of Reference will also be completed as current term of the CRG ends after March 2024. • Areas for update include sponsorships section and inclusion of clause to extend CRG term by 12 months, to be enacted if required due to resourcing / workload etc. 	
<p>9. General Business</p>	<p>BMA</p> <ul style="list-style-type: none"> • BMA Sabre project has been successfully completed. Some minor issues that are being worked through, issues with gangway in particular winds. • Shutdown season is currently underway, coal to flow more freely from December 2024. 	<p>ACTION – BMA to advise if public lookout has been reopened.</p>

	<p>Comment – Will the public lookout to Hay Point will be opened? <i>Response – BMA to take on notice and advise CRG.</i></p> <p>DBCT representative, Steve Rae</p> <ul style="list-style-type: none"> No update to provide. <p>DBI representative – Peter Wotherspoon</p> <ul style="list-style-type: none"> 8x technical part of feasibility study is finished. Project unlikely to go ahead soon because of an issue with rail capacity. Current Master Plan is on the website and won't be updated until 2025. <p>MSQ representative, Jason Sweetman</p> <ul style="list-style-type: none"> Jason will be the Acting Regional Harbour until at least May 2024. The MSQ marine enforcement team has recently been in the area and have identified the Mackay region as a hot spot for infringement issues in relation to lifejackets, licencing etc. The team will have more of a presence in the area going forward. Out of 309 intercepts during their visit, 30% were found to be in breach of the rules. <p>Comment (TL) – The floating pontoon at HTHH needs maintenance, there are bolts sticking out on the side and is a hazard, may cause damage to boats. <i>Response – NQBP to investigate and remediate.</i></p> <p>Comment (KF) – Happy to report there has been no illegal dumping along Louisa Creek Road, however, there has been items dumped behind the JJ Richards shed on Horyu Maru Drive (concrete, gravel, rocks and dirt). <i>Response – NQBP to investigate and remediate.</i></p> <p>Comment (TL) – Request for NQBP, DBCT and BMA to support new Hay Point Fishing Club with raffle prizes. <i>Response – Tom to approach businesses with request and suggestion of items.</i></p> <p>Meeting closed at 6.45pm.</p> <p>Next meeting to be held on 13 March 2024.</p>	<p>ACTION – NQBP to undertake pontoon maintenance.</p> <p>ACTION – NQBP to investigate illegal dumping near JJ Richards shed</p>
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