

## Hay Point Community Reference Group Meeting Minutes

5.30pm Thursday 5 September 2019

### Chair:

NQBP General Manager Trade and Operations Brendan Webb

### Attendees:

<p><b>Community Representatives</b> Marylin Maher Tom Andrews Stan McDonnell Cathy Fredericks Kerry Flynn</p> <p><b>Aboriginal Party Representative</b> Deb Netuschil</p> <p><b>Business Representative</b> Judy Langdon</p>	<p><b>Port Industry Representative</b> DBCTM – Peter Wotherspoon DBCT – Steve Rae BMA – Dan Grech</p> <p><b>NQBP Representatives</b> Nicolas Fertin Amanda Blines Tim Lewis</p>
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### Apologies:

BMA representative Darryl Sweet  
Community Representative George Stace  
Community Representative Tom Liddell  
Community Representative Peta Drummond  
Aurizon representative Katie Evetts  
Mackay Regional Council Representative Cr Karen May  
NQBP Representative Kevin Kane

Item	Discussion	Action
1. Meeting open and apologies	<p>Community Reference Group members were welcomed by NQBP General Manager Trade and Operations and Chair Brendan Webb.</p> <p>A Welcome to Country was delivered by Yuwibara traditional descendant Deb Netuschil.</p> <p>Chair noted apologies.</p> <p>Chair welcomed Tim Oscar, the Acting Manager Vessel Traffic Management (VTS) for Mackay with MSQ and thanked him for providing a tour of the VTS after the meeting.</p>	NA
2. Conflict of interest, Housekeeping and Actions Register	<p>Housekeeping, including emergency exits mentioned by Chair.</p> <p>No conflicts of interest raised.</p> <p><b>Actions register updates:</b></p> <ul style="list-style-type: none"> <li>- Action item 4 – progressing with signage. A community representative raised whether exclusion zone signage is at other locations. Chair said he would look into Hay Point exclusion zone signage at other locations, for example Mackay, Sarina Beach, Half Tide Tug Harbour, Campwin, and Grasstree. BMA representative raised the new Queensland Fisheries regulations (commenced 1 September) and that it would good news for the area to stop depletion of stocks in the area and for long-term sustainability.</li> <li>- Action item 5 – will continue to issue invite to discuss water police and fishing issues.</li> <li>- Action item 6 – The rock works will happen at the same time as the steps works, merge item 1 and 6 together.</li> <li>- Action item 10 – BMA representative confirmed signage was up and had already noticed more caravans and that the turn-around message was working. Investigation potential for further signage.</li> </ul>	<p>ACTION - Add to Action item 4 - NQBP to investigate Hay Point exclusion zone signage at more locations.</p> <p>Action item 5 – issue invite to QPS for November meeting to discuss water police and fishing issues.</p> <p>Action item 6 – Merge items 1 and 6.</p>
3. CRG Correspondence and Questions	<p>Chair noted the correspondence had been received and responded:</p> <p>A community representative raised:</p> <ul style="list-style-type: none"> <li>- A community member is seeking NQBP support for a pedestrian crossing at the CoalPort Store. The Chair encouraged the community member to raise the issue directly with Mackay Regional Council/Department of Transport and Main Roads. The Chair noted that a number of road issues are being raised and suggested they be grouped together and raised in a session with Council and DTMR, perhaps in the first instance with Cr Karen May.</li> <li>- The issue of back burn and fire breaks at a property on Ballykeel Road/Diggings</li> </ul>	<p>ACTION - NQBP to provide MRC/DTMR contacts for CRG Members to provide to community members who approach CRG members with road issues.</p>

	<p>Road. Chair provided an update that NQBP's Emergency Manager met with the community member that day (5 September) to determine land ownership and is confirming if the land is owned by Department of Natural Resources and Mines. If NQBP will provide their contact details and also follow up directly with DNRM. NQBP is also doing a review with First Officer Rural Fire Brigade Hay Point of NQBP land and any fire mitigation on Friday (6 September).</p> <p>The Chair raised that at previous CRG meetings issues around mowing and maintenance have been raised and asked CRG members if it had been resolved with the contract in place.</p> <ul style="list-style-type: none"> <li>- CRG members said that maintenance had improved.</li> <li>- A CRG member raised that a stack of green waste has been building at the bottom end of Shallie Drive, Louisa Creek. It was suggested that the stack started some time ago with chippings, and that the contractors add to it and now others were adding to it because it appears to be a green waste area. The Chair said NQBP would investigate resolving the issue.</li> </ul>	<p>ACTION - Chair to contact Cr Karen May on road issues being raised at CRG meetings.</p> <p>ACTION - NQBP to investigate green waste stack at the end of Shallie Drive, Louisa Creek.</p>
<p>4. NQBP Update</p>	<p><b>Presented by Chief Executive Officer Nicolas Fertin</b></p> <p><b><i>Stakeholder perception survey</i></b></p> <ul style="list-style-type: none"> <li>• Nicolas presented the results of the stakeholder perception survey that was conducted by Kantar on behalf of NQBP in June 2019.</li> <li>• Results show that NQBP's reputation with stakeholders across all four ports is above Australian average of 46 (NQBP rated 62).</li> <li>• Results show that NQBP's reputation with residents across all four ports is also above Australian average of 46 (NQBP rated 69).</li> <li>• There were identified areas of improvement with certain groups and NQBP will be putting in action plans to address.</li> <li>• The improvements include how we promote our environmental stewardship to the residents across all four ports.</li> </ul> <p>Community representative raised the online survey took too long because it didn't allow you to tick an option and move to the next section without adding in comments which lead to frustration and then not completing the survey.</p> <p>Community representative raised the phone survey was confusing and that they were wary of phone surveys in general due to the large amount of phone scams currently occurring in the region.</p>	

	<p><b>CRG membership renewal</b></p> <ul style="list-style-type: none"> <li>Nicolas outlined to the group that the current term for the CRG has now expired.</li> <li>Nicolas thanked the group for their contribution and proposed that the current CRG membership be extended for another 12 months.</li> <li>NQBP will look at making some minor amendments to the terms of reference for the CRG and these will be sent to members for their consideration before the next meeting.</li> <li>CRG members will also receive a feedback survey for the last 12 months.</li> <li>Nicolas also proposed that any vacant positions be re-advertised.</li> </ul> <p>Outcome: There were no objections to extending the current CRG membership for another 12 months. Date for the next meeting was locked in for Thursday 7 November, with following dates to be confirmed in 2020 (February, June, September).</p>	<ul style="list-style-type: none"> <li>ACTION - NQBP to send suggested changes to the terms of reference be sent to the CRG members before next meeting.</li> <li>ACTION - NQBP to send feedback survey to CRG members.</li> </ul>
5. NQBP Operations	<p><b>Presented by General Manager Trade and Operations Brendan Webb (Chair)</b></p> <p><b>Trade throughput overview</b></p> <ul style="list-style-type: none"> <li>Brendan presented information on NQBP's trade by commodity and industry for each of the four ports.</li> <li>Brendan also presented how NQBP's ports connect with the rest of the world.</li> </ul> <p>Community representative raised whether Port of Mackay can unload and store grain from ships as they are aware of feedlots shipping through Brisbane and Gladstone. Brendan confirmed the Port of Mackay has the capability and capacity for storage including silos and two pads meaning it can cater for large ships to one-off, junior loads.</p>	
6. NQBP Projects	<p><b>Presented by NQBP General Manager Engineering and Development Tim Lewis</b></p> <p><b>Half Tide Tug Harbour steps</b></p> <p>The proposed site and reasoning were discussed with the group for the steps at Half Tide Tug Harbour. Tim Lewis presented the preferred option due to constraints of the area.</p> <p><b>CCTV Project</b></p> <p>Tim provided an update that the cameras at Hay Point are expected to be commissioned at the end of September. The cameras will capture the boat ramp car park and if required, footage could be released to police.</p>	<p>ACTION: NQBP to provide update to CRG members and post to NQBP Facebook page</p>

	<p>A community representative raised whether communication will go out to the community when the cameras are commissioned and operational. Amanda Blines confirmed that some communication had already occurred and that updates will be provided to CRG community members and on the NQBP Facebook page when the CCTV goes live. It was suggested that signage regarding CCTV be added to new exclusion zone signage.</p> <p><b>VTS Building</b> Tim explained the requirement for the facility upgrade and that some closures are expected but will be communicated well in advance.</p>	<p>when the CCTV goes live.</p> <p><b>ACTION:</b> NQBP consider adding CCTV notice to new exclusion zone signage.</p>
7. Environmental update	<p><b>Presented by Chair Nicolas Fertin</b></p> <p><b>BHERT Awards</b></p> <ul style="list-style-type: none"> <li>• One of North Queensland Bulk Ports' (NQBP) longest running environmental partnerships took out a national award last week, recognising the effort for the right balance between commercial activities and stewardship of the Great Barrier Reef World Heritage Area.</li> <li>• NQBP and James Cook University (JCU) won the Outstanding Collaboration for National Benefit category at the 2019 BHERT* awards, which celebrate leading university and business collaborations.</li> <li>• We are extremely proud that the integrated marine monitoring program which was developed with JCU's Centre for Tropical Water and Aquatic Ecosystem Research (TropWATER) was recognised among 155 applicants by a panel of leaders from Universities across Australia.</li> </ul>	
8. Community update	<p><b>Presented by Senior Advisor Community Relations Amanda Blines</b></p> <p><b>Port 80<sup>th</sup> celebrations wrap up</b></p> <ul style="list-style-type: none"> <li>• Objective 1 – Maximise public awareness of and support for NQBP and the value the ports, provide the Mackay and wider communities by successfully delivering a Community Open Day type event attended by at least 2,000 people.</li> <li>• Results - More than 3,000 people attended, around 250 undertook port tours, and media coverage generated more than 30 items with a reach of more than 100,000.</li> <li>• Objective 2 - Engage stakeholders and current employees and their families through an internal celebration event.</li> <li>• Results - More than 270 employees and stakeholders attended.</li> <li>• Objective 3 - Engage with key external stakeholders through the Community Open Day</li> </ul>	

	<p>type event.</p> <ul style="list-style-type: none"> <li>Result - Engaged with QSL to deliver port tours and Mackay Sugar provided samples for gift bags and Navy Cadets, Maritime Safety Qld, Volunteer Marine Rescue, Sugar Australia, Crane Logistics, Sarina Sugar Shed and Beaconsfield Men's Shed provided displays.</li> </ul> <p><b>Media report – looking ahead</b></p> <ul style="list-style-type: none"> <li>Heavy lift ship movement in September</li> <li>Edmund Casey Drive extension</li> <li>Groundwater detailed site investigation update</li> </ul> <p><b>Community engagement</b></p> <ul style="list-style-type: none"> <li>List of sponsorships and events between July and September were presented.</li> </ul>	
9. General Business	<p>The Chair went around the table and the following was raised:</p> <ul style="list-style-type: none"> <li>BMA representative raised that in May/June 2020 they will be undertaking trestle deconstruction works with approximately 320 containers being trucked to the Mackay Harbour over a couple of weeks. It will be day shift and will be managed by BMA.</li> <li>Community representative raised further road safety issues in relation to speed limits, road narrowness, visibility, and motorist behaviour. Chair responded that it is part of the broader road issues that need to be raised firstly with Mackay Regional Council and that he will have that discussion with Cr May in the first instance.</li> </ul>	
10. Proposed next meeting dates	<b>Next Meeting scheduled for Thursday 7 November 2019</b>	
11. Meeting close	7pm followed by CRG Members touring VTS facilities.	