

Mackay Community Reference Group Meeting Minutes

5.30pm Wednesday 7 November 2018

Chair:

NQBP CEO Nicolas Fertin

Attendees:

<p>Community Representatives Charlie Camilleri Di Hatfield Neville Duncan Elizabeth Warren</p> <p>Aboriginal Party Representative Deb Netuschil</p> <p>Recreational Group Representatives Alison Jones Jack McDougall</p> <p>Business Representative Mike de Pinto</p>	<p>Port Industry Representatives Viva Energy - Dave Mann Viva Energy - Maurie Fatnowna</p> <p>Mackay Regional Council Representative Cr Justin Englert</p> <p>NQBP Representatives Amanda Blines Kevin Kane Tim Lewis Brendan Webb Kirsty Mugridge</p>
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Apology:

Community Representative Edan Stolberg.

Absent:

Business Representative Stacey Quinn.

Item	Discussion	Action
1. Meeting open and apologies	<ul style="list-style-type: none"> Community Reference Group members were welcomed by NQBP CEO and Chair Nicolas Fertin. A Welcome to Country was delivered by Yuibera traditional descendant Deb Netuschil. Chair acknowledged apology received by Edan Stolberg. 	NA
2. CRG Correspondence and Questions	<p>CRG Correspondence and questions received:</p> <ul style="list-style-type: none"> <i>add previous minutes to agenda</i> – this is a new CRG with a new term of reference, minutes from this meeting will be including the next agenda <i>include an overview of who stakeholders are and ensure focus on these stakeholders</i> – as a trade-based port authority, we bring together business, environment, community and strategic stakeholder interests to make our ports sustainable for everyone in the long term. As a government-owned corporation we have shareholding Ministers and engage with stakeholders across commonwealth, state and local governments as well. If you would like more detail on our stakeholders, we can cover in a future meeting <i>include an update on Southern Breakwater</i> – this has been included <i>include future works and plans over next 5 years that may impact Mackay Harbour and surrounds</i> – we cover at a high level and can be covered in more detail in future meetings. We also received a suggestion to circulate the names of committee members prior to the meeting which I hope you all received At the end of the meeting we will ask for future agenda items. 	NA
3. Terms of Reference	<p>Chair confirmed minutes will be published on website and is public information that can be shared. Where there is confidential information it will be declared and a summary provided that can be included in minutes. Draft minutes will be distributed to CRG members for review within one week of the meeting with a deadline for any changes before they go public on website and emailed to CRG Members. In relation to media, NQBP will continue to do media releases on items as required.</p>	<p>NQBP to distribute draft minutes within one week of meeting for review of CRG. NQBP to publish on website and notify CRG members so they can share through their networks.</p>
4. NQBP Overview	<p>Presented by Chair Nicolas Fertin Chair provided an overview of NQBP's vision, mission, role and corporate strategy.</p>	NA

	<p>Highlighted NQBP throughput by port, commodities, financial performance and his priorities. Committed to goal of \$3M in trade for the current FY.</p> <p>A question was raised about the shipping queues times increasing at Hay Point reported in the media. Chair explained vessels were booked between companies and shipping agents and that when the coal price is good, the lines can be longer to ensure ships are there ready in the queue to be filled up as quickly as possible.</p>	
5. NQBP Operations	<p>Presented by General Manager Trade and Operations Brendan Webb</p> <p>Brendan Webb provided an overview of NQBP commodity storage capacity, showing where facilities were located in the port, its strategic advantages in terms of location, and 2017-18 throughput and highlights. Described pursuit of diversification and first Roll-on, Roll-off shipment via Viking Destiny and played video.</p> <p>A question was raised whether there were works happening on berth 2 and berth 3 inside the port. NQBP confirmed there were tidy up works from Cyclone Debbie and some upgrades happening.</p>	<p>NQBP to arrange a port tour before February CRG Meeting.</p>
6. NQBP Projects	<p>Presented by Acting General Manager Engineering and Development Tim Lewis</p> <p>Tim Lewis provided an update on Southern Breakwater repair works, working with event organisers and contractors to ensure minimal impacts to community and maintaining amenity by ensuring pedestrian and cyclist access during works. Described communication with stakeholders including residents. Described works being undertaken to help diversity port including new fendering system, lead lights and roadworks improvements.</p> <p>A question was raised whether the CCTV cameras were in operation and good resolution for monitoring northwall carpark for motorbikes accessing the dunes. NQBP confirmed cameras were in place and high resolution with plans to improve the CCTV camera network.</p> <p>A question was raised in relation to Port growth and capacity. NQBP confirmed the Port of Mackay was not a constrained port with further capacity.</p> <p>A question was raised where the rock went from the Southern Breakwater that is being replaced? NQBP explained Cyclone Debbie caused the rock to move around into the sea bed/slump. A question was raised whether 13 speed bumps was necessary on the Southern Breakwater, NQBP responded the speed bumps were necessary for safety and to manage behaviours.</p> <p>A question was raised whether people could fish on the rocks of the Southern Breakwater. NQBP confirmed fishing on the rocks is strongly warned against and at own risk.</p> <p>A suggestion was made to provide a fishing platform or something similar on the Southern</p>	<p>NQBP to look into Australian Standard for speed bumps.</p> <p>NQBP to look into potential for fishing platforms on Southern Breakwater.</p> <p>A map of port land and boundaries to be sent to group and presented at next meeting.</p>

	<p>Breakwater for fishermen? NQBP agreed to look at fishing platforms and come back to the group.</p> <p>Questions were raised over which organisations and companies had ownership/responsibility for which parts of the Port, Marina, park, boat ramp and other areas and the ports' boundaries. NQBP confirmed it was complicated with multiple organisations/companies and boundary types and committed to providing a map at the next meeting to explain those areas, boundaries and the relevant organisations/owners.</p>	
7. Environmental update	<p>Presented by Senior Manager Environment and Planning Kevin Kane</p> <p>Kevin Kane discussed extensive environmental monitoring being undertaken by NQBP, the air quality dashboards, the groundwater monitoring program and detailed site investigation. Highlights included the KT volunteer day to remove invasive weed Pepper Tree. Acknowledged contribution from Lendlease volunteers.</p> <p>A request was made for at future meetings to have an update on future stages of KT trail at a future meeting.</p> <p>A question was asked where to direct a complaint from a marina resident received by a CRG member regarding dust. NQBP confirmed complaints to be provided to External Affairs to be managed through complaints process and that complaints can be referred at anytime to communications@nqbp.com.au email and 1300 number.</p>	<p>NQBP to provide update on KT further concept stages.</p> <p>NQBP to follow up on complaint regarding dust.</p>
8. Community update	<p>Presented by Senior Advisor Community Relations Amanda Blines</p> <p>Amanda Blines explained the role of the External Affairs team including media relations, community engagement, complaints handling, corporate communications and more. Presentation included the media report of past months and future expectations, community engagement from 2018, sponsorship and donations program and looking forward.</p> <p>Requests were made for:</p> <ul style="list-style-type: none"> • an update on any plans for capital/maintenance dredging in Port of Mackay and sand bypass in regard to North Wall Beach and Slade Point • for NQBP to become involved/support the Great Northern Clean Up • resolution of issues around parking for fishermen, fish cleaning facilities and boat cleaning facilities • letterbox drop port communities residents with Portlife (for example Slade Point) instead of distribution through newspaper <p>NQBP confirmed it would provide updates at future meetings on the first request and consider supporting the Great Northern Clean up as it had through in-kind support this year. NQBP committed to helping provide information on boundaries and responsibilities in</p>	<p>Sand erosion and dredging to be added to next agenda.</p> <p>NQBP to give consideration to letterbox dropping Portlife to Port of Mackay residents and supporting Great Northern Clean Up. NQBP committed to helping provide information on boundaries and responsibilities in relation to the fishing</p>

	relation to the fishing facilities. There was discussion on potential for support through sponsorship and program and opportunity as part of the CRG to gather information and understanding on the issues. NQBP will also consider letterbox drop of port of Mackay communities.	facilities.
9. General Business	<p>Agenda items proposed:</p> <p>Items suggested to be discussed at future meetings included dredging, sand erosion and NQBP boundaries and responsibilities (with map), and information on the employment, training and involvement of Aboriginal and Torres Strait Islanders within NQBP.</p> <p>NQBP noted any other agenda items can be provided to communications@nqbp.com.au up to four weeks before the next meeting, with agenda issued two weeks prior to the meeting. A reminder will be sent out. There is always an opportunity to keep in contact between meetings, particularly with urgent matters or complaints.</p>	<p>Dredging, sand erosion and NQBP boundaries and responsibilities (with map), and information on the employment, training and involvement of Aboriginal and Torres Strait Islanders within NQBP to be added to the agenda.</p> <p>Request for additional agenda items to be sent four weeks prior to next meeting.</p>
10. Proposed next meeting dates	<p>Next Meeting scheduled for 6 February 2019</p> <p>Di Hatfield was noted as an apology for February meeting.</p>	