

Hay Point Community Reference Group Meeting Minutes

5.30pm Wednesday 13 May 2020

Chair:

NQBP CEO, Nicolas Fertin

Attendees:

<p>Community Representatives Marilyn Maher Tom Andrews Peta Drummond</p> <p>Business Representative Judy Langdon</p> <p>Mackay Regional Council Representative Cr Karen May</p> <p>Aboriginal Party Representative Deb Netuschil</p>	<p>Port Industry Representatives DBCT – Steve Rae DBCTM – Peter Wotherspoon Aurizon - Katie Evetts BMA - Darryl Sweet</p> <p>NQBP Representatives Nicolas Fertin Brendan Webb Tim Lewis Kevin Kane Amanda Blines Lorelei van Dalen</p> <p>Invited Guests MSQ – Jason Britton</p>
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Apologies:

Community representative, George Stace

Community representative, Catherine Fredericks

Community representative, Stan McDonnell

Community representative, Tom Liddell

Community representative, Kerry Flynn

Item	Discussion	Action
1. Meeting open and apologies	<ul style="list-style-type: none"> • Community Reference Group members were welcomed by Chair - NQBP CEO, Nicolas Fertin. • A Welcome to Country was delivered by Aboriginal Party representative, Deb Netuschil. • Chair welcomed MSQ Harbour Master, Jason Britton. • Chair acknowledged Cr Karen May's reappointment to the Group as Mackay Regional Council representative. • Apologies. <p>No conflicts of interest raised.</p>	NA
2. CRG Correspondence, Questions and Actions Register	<p>CRG correspondence and questions received:</p> <p>Correspondence</p> <ul style="list-style-type: none"> • No correspondence received. <p>Actions register update</p> <ul style="list-style-type: none"> • Most of the actions from the last meeting have been completed. Refer to Action Items Register for further details. 	
3. NQBP Overview	<p>Presented by CEO (Chair), Nicolas Fertin</p> <p>Vision, Mission and Strategic Themes</p> <ul style="list-style-type: none"> • Our success is underpinned by our ability to adapt to the transitions of our trades. We have redefined our strategy to achieve this. • Vision – To be global leaders in sustainable facilitation of port trade. • Mission - To manage safe and efficient ports that connect regional Queensland to the world by balancing the needs of iconic natural environments, communities, stakeholders and port users. • Strategic Themes – Planning for transitioning trade, open for business, partnering to enhance reputation and improving employee engagement and efficiency. • Community Reference Groups - Terms of Reference <p>Question – Can you please elaborate on NQBP's vision to develop tourism trade?</p>	

	<p>Response - <i>Supporting the tourism industry is a key component of our vision for NQBP. In fact, many other ports incorporate tourism in their business strategy. Our involvement in tourism would be complementary to our existing port activity. We are already active in the tourism sector; we are working with local tourism operators in the Whitsundays to conduct water management studies, and the response to date has been encouraging. There is also the potential to increase tours at our ports as well as various other activities.</i></p> <p>Community Reference Groups – renewal of membership</p> <ul style="list-style-type: none"> • Given the current COVID-19 situation, NQBP proposes to extend the CRG membership term to March 2021 (term began November 2018). • NQBP also proposes to pause recruitment of new members and processing of new membership applications until current CRG members review the proposed changes to the Terms of Reference. • Draft Terms of Reference to be circulated ahead of next CRG meeting. 	
4. NQBP Trade and Marine Operations	<p>Presented by General Manager Trade and Land Operations, Brendan Webb</p> <p>Trade performance</p> <ul style="list-style-type: none"> • Trade continues to flow safely and efficiently through our ports, with record throughput for Port of Mackay achieved in nine-month period ending March 2,450,814t (2012/13: 2,384,163t). • More than 9 million litres of ethanol shipped to domestic markets via Port of Mackay for use in hand sanitizer and cleaning products. • Preparations are underway for the sugar industry’s 2020 crushing season / exports, commencing June. 	
5. NQBP Projects and Land Operations	<p>Presented by General Manager Projects and Land Operations, Tim Lewis</p> <ul style="list-style-type: none"> • NQBP continues to conduct regular maintenance activities throughout Hay Point. Recent projects included the replacement of signage at the entrance to Horyu Maru Drive and the VTS building; installation of lighting at the intersection of Horyu Maru Drive, and vegetation management at the small boat harbour and caravan park. Fire management planning for Hay Point is also underway and is expected to take place in cooler months. 	

<p>6. Environmental and Indigenous Engagement update</p>	<p>Presented by Director Environment, Kevin Kane and CEO, Nicolas Fertin</p> <p>Reconciliation Action Plan</p> <ul style="list-style-type: none"> • NQBP has been working on a Reconciliation Action Plan (RAP). • NQBP's vision for the RAP is to: <ul style="list-style-type: none"> • build meaningful partnerships and relationships with Aboriginal and Torres Strait Islander peoples; • enhance reconciliation through embracing diversity; and • build respect and provide equitable opportunities. • NQBP is hoping to submit its RAP to Reconciliation Australia in June 2020. <p>Question – Could NQBP please reconnect with traditional owners regarding the RAP to ensure collaboration? Response – <i>Yes, we will.</i></p> <p>Environmental audit</p> <ul style="list-style-type: none"> • Recent recertification audit returned a great outcome for NQBP – i.e. zero minor or major non-conformances and only two minor “Opportunities for Improvement” identified. <p>Question – Have you received the results from the previous seagrass monitoring? Response – <i>Yes, we are currently reviewing the results and will publish them to the NQBP website in the coming month.</i></p>	<p>Action – NQBP to reconnect with traditional owners regarding the RAP and proposed activities as soon as convenient.</p> <p>Action – NQBP to notify CRG members once seagrass monitoring results are published to website.</p>
<p>7. Community update</p>	<p>Presented by Senior Advisor Community Relations, Amanda Blines</p> <p>Media report</p> <ul style="list-style-type: none"> • Media activity has predominantly focused on COVID-19 impact and NQBP's response. <p>Sponsorships and donations</p> <ul style="list-style-type: none"> • NQBP is engaging with community partners regarding committed sponsorships and donations and the impact of COVID-19 on planned events and activities and will continue to honour funding to support changes to meet new requirements. • Two applications were received for the annual \$5,000 CRG Grant: 	

	<ul style="list-style-type: none"> ○ Half Tide Cenotaph ○ Alligator Creek Tae Kwon Do Club (application was recently withdrawn due to COVID-19 impact) ● After a discussion on the Half Tide Cenotaph application, members decided, via a unanimous vote, to support the application. 	
8. General Business	<ul style="list-style-type: none"> ● MSQ update was provided. ● DBCTM update: No Master Plan update will be issued this year because there is no change from Master Plan 2019. Pre-feasibility study for 8X Expansion (within footprint) expected to commence in June. ● Mackay Regional Council update was provided. <p>Meeting closed at 6.59pm.</p>	
9. Proposed next meeting dates	Next meeting scheduled for Wednesday 5 August 2020	