

## Mackay Community Reference Group Meeting Minutes

5.30pm Wednesday 5 February 2020

### Chair:

NQBP CEO Nicolas Fertin

### Attendees:

<p><b>Community Representatives</b> Charlie Camilleri Di Hatfield Elizabeth Warren Michael DePinto</p> <p><b>Aboriginal Party Representative</b> Deb Netuschil</p> <p><b>Recreational Group Representative</b> Alison Jones</p> <p><b>Business Representative</b> N/A</p>	<p><b>Port Industry Representative</b> Viva Energy – Rachael Haycock</p> <p><b>Mackay Regional Council Representative</b> Justin Englert</p> <p><b>NQBP Representatives</b> Amanda Blines Kevin Kane Emilie Power</p> <p><b>Guests</b> Hossein Saadai, Cheree Figg, Jessica Chad and Marvis Wong (NQBP) Jason Britton, Maritime Safety Queensland</p>
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### Apologies:

NQBP representative: Brendan Webb, Tim Lewis

Port Industry representatives: Viva Energy – Dave Mann and GAC Justin Durant

Community representatives - Neville Duncan, Edan Stolberg

Item	Discussion	Action
<p>1. Meeting open and apologies</p>	<ul style="list-style-type: none"> <li>• Meeting open at 5.32pm</li> <li>• Community Reference Group members were welcomed by NQBP CEO and Chair Nicolas Fertin.</li> <li>• A Welcome to Country was delivered by Yuwibara traditional descendant Deb Netuschil.</li> <li>• Chair acknowledged apologies received from Brendan Webb, Dave Mann, Tim Lewis, Edan Stolberg, Neville Duncan and Justin Durant.</li> <li>• Welcome to guests Jessica Chad, Marvis Wong, Cheree Figg, Hossein Saadai (NQBP), Rachael Haycock (Viva Energy) and Jason Britton (Maritime Safety Queensland).</li> </ul> <p>No conflicts of interest declared.</p>	
<p>2. CRG Correspondence, Questions and Actions Register</p>	<p>CRG correspondence and questions received:</p> <ul style="list-style-type: none"> <li>• Question from last meeting – How does NQBP make and distribute profits?</li> <li>• Response – <i>NQBP generates its revenue predominantly from vessel income, port usage income and rental income. We distribute these profits in a few ways including:</i> <ul style="list-style-type: none"> <li>○ 100% of our dividends to the State Government via our Shareholding Ministers (Transport and Treasury). Our 2018/19 dividend was \$9.9M.</li> <li>○ Through donations and sponsorships.</li> <li>○ Through other investments like employment, community assets etc.</li> </ul> </li> </ul> <p>Actions register update:</p> <ul style="list-style-type: none"> <li>• Most of the actions from the last meeting have been completed. Refer to Actions Items Register for details.</li> </ul>	<p>Open items remaining:</p> <ul style="list-style-type: none"> <li>• NQBP to consider art project for Southern Breakwater.</li> <li>• NQBP to consider marking length of breakwater for public exercise.</li> <li>• ACTION – NQBP to follow up invite with DTMR to discuss Ring Road project.</li> <li>• ACTION – NQBP to consider installation of a new sign at the Southern Breakwater.</li> </ul>

3. NQBP Overview	<p><b>Presented by Chair Nicolas Fertin</b></p> <p><b>NQBP values</b></p> <ul style="list-style-type: none"> <li>• NQBP has updated its corporate values. An extensive consultation process took place internally with senior management and an employee working group.</li> <li>• New values are integrity, excellence, unity and respect.</li> </ul>	
4. NQBP Operations	<p><b>Presented by Senior Manager Maritime Services Cheree Figg</b></p> <p><b>Trade performance / facilitating growth</b></p> <ul style="list-style-type: none"> <li>• December 2019 was a great month for the Port of Mackay <ul style="list-style-type: none"> <li>○ Highest December trade figure in 10 years, 304,539 tonnes</li> <li>○ First batch of chickpeas to Bangladesh</li> <li>○ Biggest month for break bulk cargo since the mining downturn</li> <li>○ Coal haulage fleet of 66 wagons in January with a further 198 to go.</li> </ul> </li> <li>• Question – Is there a competitive advantage to bring wagons through Mackay?</li> <li>• Response – <i>Yes. The wagons would have usually come through Brisbane or Townsville and then be trucked to Paget for commissioning (wagons can't go on rail until they are officially commissioned). Being shipped to Mackay reduces the distance they need to travel via road to Paget.</i></li> <li>• Question – Where were the wagons built?</li> <li>• Response – <i>They were built in Wuhan.</i></li> <li>• <i>NQBP have been following all directions from relevant authorities, including lead agency Australian Department of Health, Maritime Safety Queensland (MSQ), and Borderforce.</i></li> <li>• <i>MSQ has put in place procedures in place for ships visiting Australia from China so that issues are addressed before the ships arrive. These procedures continued to be updated with latest advice.</i></li> <li>• <i>Currently there haven't been any disruptions to shipping.</i></li> </ul>	

	<ul style="list-style-type: none"> <li>• Question – Where are the chickpeas grown?</li> <li>• Response – <i>There are grown in areas around Emerald and Clermont. They are usually exported to India, so the shipment to Bangladesh is a new market.</i></li> </ul>	
5. NQBP Projects	<p><b>Presented by Engineering and Planning Manager Hossein Saadai</b></p> <p><b><i>Gudyara Road update</i></b></p> <ul style="list-style-type: none"> <li>• Gudyara Road construction is nearing completion. Remaining items left to be completed includes line-marking, commissioning of street lights and some minor works.</li> <li>• Question – What is the maintenance plan for Slade Point Road?</li> <li>• Response – <i>Within the construction contract there is a defect liability period of 12 months where the contractors will need to undertake any repairs. After 12 months, Slade Point Road will then fall under DTMR's standard road maintenance program. The recent undercutting during heavy weather occurred because the base was not yet stabilised. Once vegetation grows along Slade Point Road this should stabilise. The 12-month defect liability period starts from the date that NQBP signs off the project as complete.</i></li> <li>• Question – Will there be an official opening ceremony?</li> <li>• Response – <i>No, the naming ceremony served as the opening ceremony. The community will be advised as soon as they can use the road.</i></li> </ul> <p><b><i>Hardstand and washdown facility project</i></b></p> <ul style="list-style-type: none"> <li>• Improves infrastructure for the washing down and storage of imported goods subject to biosecurity controls.</li> <li>• Supports trades in mining and agricultural industries.</li> <li>• Question – Will the waste water being treated?</li> <li>• Response – <i>The facility captures waste water. It is then treated at an offsite treatment facility. Potential to transition to an onsite facility in the future.</i></li> </ul> <p><b><i>George Bell Drive service improvement project</i></b></p>	

	<ul style="list-style-type: none"> <li>• Improves water network efficiencies within the Port.</li> <li>• Undergrounding the overhead powerlines, facilitating large cranes and machinery transfer across laydown areas.</li> </ul> <p><b>Presented by Chair Nicolas Fertin</b></p> <p><b><i>MSQ pollution incident exercise</i></b></p> <ul style="list-style-type: none"> <li>• NQBP joined with the Mackay Marina, Great Barrier Reef Marine Park Authority, Mackay Regional Council and Maritime Safety Queensland to undertake “Exercise Luna Symphony” in December 2019.</li> <li>• Oil spill response exercise at the Port of Mackay, Wharf 1.</li> <li>• Additional whole-of-state exercise to be organised by Maritime Safety Queensland at the Port of Mackay in late February.</li> </ul> <p><b><i>Cyclone Preparedness Program</i></b></p> <ul style="list-style-type: none"> <li>• NQBP’s Maintenance team has been following cyclone-preparedness procedures.</li> <li>• NQBP sent out a cyclone-preparedness site bulletin to tenants at all four Ports.</li> <li>• Electronic board at Port of Mackay entry to Port updated with cyclone messaging.</li> <li>• Inspections of cyclone moorings completed at Ports of Mackay and Hay Point.</li> </ul>	
<p><b>6.</b> Environmental update</p>	<p><b>Presented by Director Environment Kevin Kane</b></p> <p><b><i>Project Catalyst</i></b></p> <ul style="list-style-type: none"> <li>• NQBP is getting behind Project Catalyst, a collective of sugar cane growers who are revolutionising water quality management for the Great Barrier Reef.</li> <li>• Supporting the annual forum in Mackay, February 23-25.</li> <li>• The Project Catalyst Annual Forum brings together growers, Natural Resource Management (NRM) groups, the Australian Government, WWF-Australia and The Coca-Cola Foundation.</li> <li>• Participating growers work on concepts and technologies that are then implemented across the regions to drive improvements for the environment and keep the viability of their farming businesses.</li> </ul>	

	<p><b>JCU traineeship program</b></p> <ul style="list-style-type: none"> <li>• Part of NQBP's broader three-year research partnership with JCU.</li> <li>• Builds on long-term relationship between the two organisations spanning more than 20 years.</li> <li>• Internships help students become industry-ready and prepare them to tackle future marine coastal management challenges.</li> <li>• During the week-long placement with NQBP, interns gain a unique opportunity to see how results of research are applied in management and operations within industry.</li> </ul>	
7. Community update	<p><b>Presented by Senior Advisor Community Relations Amanda Blines</b></p> <p><b>Media report</b></p> <ul style="list-style-type: none"> <li>• Great coverage of Gudyara Road naming event held on 22 January 2020.</li> <li>• Community feedback online has been very positive.</li> <li>• Concerns were raised by a CRG member regarding the communication process between the name being determined and the media event, and request to discuss further.</li> <li>• Response – Apologies were issued on behalf of NQBP with a commitment to discuss further following the CRG meeting.</li> </ul> <p><b>Sponsorships and donations</b></p> <ul style="list-style-type: none"> <li>• Break down of NQBP's sponsorships and donations program discussed.</li> <li>• In 2018-19 NQBP provided more than \$200,000 given to over 40 community organisations, events and initiatives to benefit the wider community.</li> </ul> <p><b>Community engagement</b></p> <ul style="list-style-type: none"> <li>• List of sponsorships and events for January, February and March were presented.</li> </ul>	
8. General Business	<p><b>Jason Britton, Regional Harbour Master, Maritime Safety Queensland</b></p> <p><b>Emergency exercise</b></p>	<ul style="list-style-type: none"> <li>• ACTION – Anthony Lee to contact Alison on fire breaks.</li> <li>• ACTION – NQBP to</li> </ul>

	<ul style="list-style-type: none"> <li>• There will be a State emergency exercise in late February.</li> <li>• Incident Management Centre will be located at the Breakwater Bar &amp; Restaurant. Jason to share information on the upcoming exercise with CRG member Deb Netuschil.</li> </ul> <p><b>Coronavirus</b></p> <ul style="list-style-type: none"> <li>• All foreign trading ships scheduled to arrive at Queensland ports are required to report if any crew member or passenger: <ul style="list-style-type: none"> <li>• has visited Hubei Province, China within the past 14 days</li> <li>• has visited mainland China since 1 February 2020</li> <li>• is showing any of the Novel Coronavirus symptoms.</li> </ul> </li> <li>• Ships must provide this information to VTS 2–3 hours before embarking a Pilot and/or going to anchor, and with the Reef VTS Pre-Entry report (1 hour prior to entering the Reef VTS area).</li> <li>• Any crew member identified as having visited Hubei Province, China within the past 14 days OR having visited mainland China since 1 February will be asked report to the Captain and to self-isolate on board the vessel for the period of their stay in the Australian port or for a period that spans 14 days since leaving the province or mainland China (whichever is shortest). Such crew members are not to have personal interaction with Australian based maritime industry staff.</li> <li>• MSQ will make the appropriate notifications to State health authorities for further advice if any crew reports as falling in these categories.</li> <li>• Most up-to-date information can be found on the MSQ website at <a href="http://www.msq.qld.gov.au">www.msq.qld.gov.au</a></li> <li>• Question - Is Endeavour 2020 visiting Port of Mackay?</li> <li>• Response - <i>Will source some more information and distribute to CRG members.</i></li> </ul> <p>Meeting closed 7.26pm.</p>	<p>pass on details of Endeavour 2020 visit.</p>
<p><b>9.</b> Proposed next meeting dates</p>	<p><b>Next Meeting scheduled for Thursday 14 May 2020</b></p>	