

## Hay Point Community Reference Group Meeting Minutes

5.30pm Wednesday 9 March 2022 – Meeting held via Zoom

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**Chair:**

Chair NQBP CEO, Nicolas Fertin

**Attendees:**

<p><b>Community Representatives</b> Marilyn Maher Tom Andrews Kerry Flynn Peter Douglass Gareth Large Christopher Schloss</p> <p><b>Business Representative</b> Geoff Berger</p> <p><b>Environmental Representatives</b> Katrina Dent</p> <p><b>Mackay Regional Council Representative</b> Cr Karen May</p>	<p><b>Port Industry Representatives</b> DBI – Peter Wotherspoon Katie Evetts</p> <p><b>NQBP Representatives</b> Nicolas Fertin Tim Lewis Ash Sinha Kevin Kane Lorelei van Dalen</p> <p><b>MSQ Representative</b> Jason Britton</p> <p><b>Invited Guests</b> N/A</p> <p><b>Yuwi Native Title Holder Representative</b> N/A</p>
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**Apologies:** Catherine Fredericks, Tom Liddell, Crispian Mallise, Steve Rae, Simona Trimarchi, Charlie Morgan, George Stace, Judy Langdon, Kerry Flynn

Item	Discussion	Action
1. Meeting open and apologies	<ul style="list-style-type: none"> <li>Meeting opened at 5.33pm</li> <li>Community Reference Group members were welcomed by Chair NQBP CEO, Nicolas Fertin.</li> <li>Group discussed Queensland Health requirements around meeting attendance and vaccinations.</li> <li>Suggestion put forward that Lorelei contact CRG members to seek vaccination status / preferred method of meeting (online, face-to-face or hybrid) for the June meeting. All members agreed, with no concerns raised.</li> <li>An acknowledgment of Country was provided by Nicolas.</li> <li>Formal apologies were received from Catherine Fredericks, Tom Liddell, Crispian Mallise, Steve Rae, Simona Trimarchi, Charlie Morgan, George Stace, Judy Langdon, Kerry Flynn</li> </ul>	ACTION – NQBP to contact members around vaccination status and preference for meeting method.
2. Disclosure of interest	<ul style="list-style-type: none"> <li>Discussion around disclosure of interest was held.</li> <li>All members have disclosed their interests. The register will be presented at the beginning of each meeting, giving members the opportunity to manage appropriately.</li> <li>No concerns were raised by any members.</li> <li>No conflicts of interest were declared for this meeting.</li> </ul>	
3. CRG Correspondence, Questions and Actions Register	<p>No correspondence received.</p> <p><b>Actions Register Update</b></p> <ul style="list-style-type: none"> <li>Refer to Action Items Register for further details.</li> <li>MSQ's Regional Harbour Master, Jason Britton to provide an update on action items later in the meeting.</li> </ul>	
4. NQBP Update	<p><b>Presented by CEO (Chair), Nicolas Fertin</b></p> <ul style="list-style-type: none"> <li>An overview of NQBP's recent organisational structure was provided.</li> <li>Reduction of the Executive Leadership Team members from five to four with a realignment of departmental reports.</li> </ul>	
5. NQBP Trade Update	<p><b>Presented by Acting General Manager Commercial, Ash Sinha</b></p> <p><b>Trade update</b></p> <ul style="list-style-type: none"> <li>Total throughput for the Port of Hay Point is at 63.6 million tonnes (financial year to date). Results continue to be impacted by COVID-19. Coal prices are at a strong level at present.</li> <li>Proposed hydrogen trade at Port of Hay Point is continuing to progress with funding agreement for feasibility studies associated with development of Dalrymple Bay Hydrogen Project recently announced.</li> </ul>	

<p>6. NQBP Infrastructure Update</p>	<p><b>Presented by General Manager Infrastructure, Tim Lewis</b>  <b><i>Maintenance and projects update</i></b>  <b>Louisa Creek property demolition works</b></p> <ul style="list-style-type: none"> <li>• Contract to be awarded and announced in the week ending 18 March.</li> <li>• Works to commence at the end of March, weather permitting.</li> <li>• Louisa Creek residents will be kept informed of the works via letterbox drop, emails to CRG members, and CRG meetings.</li> </ul> <p><b>Hay Point administration building upgrade</b></p> <ul style="list-style-type: none"> <li>• Project is now complete; minor works being conducted as part of commissioning.</li> <li>• Works included demolition of aged concrete water tank beside building, removal of external sheeting (asbestos material) and some internal concrete block walls.</li> <li>• Public lookout area/toilets also refurbished.</li> <li>• Vessel Traffic Services and pilots to return to the building by the end of April.</li> <li>• 68 local jobs supported.</li> </ul> <p>Question – Is the lookout open?  Response – Yes, the public lookout is open and we'll confirm this in our 'end of works' communications to stakeholders, which includes an email to the CRG.</p>	
<p>7. Sustainability and Environment Update</p>	<p><b>Presented by Director Environment, Kevin Kane</b></p> <ul style="list-style-type: none"> <li>• An overview of NQBP's partnership with James Cook University (JCU) was provided.</li> <li>• Applications for our JCU scholarships have closed and recipients to be announced soon. Applications were open to school leavers commencing their first year in a Bachelor of Marine Science at JCU.</li> <li>• Biodiversity assessment is going well. Preliminary data has revealed interesting insights into fish behaviour, and oyster/coral habitats.</li> </ul>	
<p>8. Community update</p>	<p><b>Presented by Community &amp; Stakeholder Advisor, Lorelei van Dalen</b></p> <ul style="list-style-type: none"> <li>• Recent media coverage for NQBP included announcement of funding for Hay Point hydrogen project and Louisa Creek property demolition works.</li> <li>• Recent sponsorship included the 2022 Cruisin' the Coast Fun Run, to be held on 22 May, and a Bicycle Education Program to be provided to Hay Point, Sarina, and Mackay school from April 2022.</li> <li>• CRG members were provided information about the two nominations received for the CRG</li> </ul>	<p>ACTION – CRG members to vote on preferred grant option.</p>

	<p>grants. Voting will take place over email after the meeting.</p> <ul style="list-style-type: none"> <li>• NQBP's Port Communities Program is under review and will be re-engineered to more closely align with NQBP's core values while embracing principles of diversity and inclusion. Changes will be communicated to the CRG in due course.</li> <li>• An overview on recent job opportunities and recruitment at NQBP was provided.</li> </ul> <p>Suggestion (re CRG grants) – perhaps funds could be split between the two projects.  <i>Response – members agreed to include this as an option. DBI representative, Peter Wotherspoon, stated DBI would consider supporting the initiative also.</i></p> <p>Comment (re CRG grant) – funding should stay within the Hay Point community.  <i>Response – Sarina is considered part of NQBP's Hay Point port community.</i></p> <p>Question (re job opportunities): Are apprenticeship opportunities available to Sarina residents also or just Mackay?  <i>Response – Yes, apprenticeship opportunities are available to Sarina residents also.</i></p>	
<p>9. General Business</p>	<p><b>MSQ's Regional Harbour Master, Jason Britton</b></p> <ul style="list-style-type: none"> <li>• Update on action regarding under jetty access – process is delayed.</li> <li>• Update on BMA SABR project and MSQ involvement (e.g. day and cyclone moorings) provided.</li> </ul> <p><b>BMA representative, Gareth Large, on behalf of Crispian Mallise</b></p> <ul style="list-style-type: none"> <li>• Mobilising into quarry area in near future.</li> <li>• Tourist road/lookout closed during project.</li> <li>• Project workforce based at Sarina; buses transporting crews to site.</li> </ul> <p><b>DBI representative, Peter Wotherspoon</b></p> <ul style="list-style-type: none"> <li>○ 8x Expansion feasibility study – expected to finish engineering in August 2022. Commercial aspects of Feasibility Study will continue into late 2022. No decision will be made to commit to the project before April 2023. Will keep the CRG informed.</li> <li>○ Working with Traditional Owners Yuwi on Cultural Heritage Management Plan. Expected to be registered by April 2022.</li> </ul> <p><b>Mackay Regional Council representative, Cr Karen May</b></p> <ul style="list-style-type: none"> <li>○ Mackay Council CEO is currently on sick leave. Director Community and Client Services, Angela Hay, is acting.</li> </ul>	

	<p>Comment – Reminder that Anzac Day Dawn Service will be held at Half Tide War Memorial again this year. Retired Major with over 30 years' service to speak at event.</p> <p>Meeting closed at 6.51pm. <b>Next meeting will be held on 15 June 2022.</b></p>	
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