

Hay Point Community Reference Group Meeting Minutes

5pm Wednesday 12 March 2025 – Meeting held at Hay Point VTS Administration Building

Chair:

Chair NQBP CEO, Brendan Webb

Attendees:

<p>Community Representatives Kerry Flynn Tom Liddell Marilyn Maher Daryl Townson Jeff Ridel David Mifsud Peter Dallas Stephen Schaper Tony Heath</p> <p>Business Representatives Maree Sturdy Judy Langdon</p> <p>Environmental Representatives Imogen Lindenberg</p>	<p>Mackay Regional Council Representative Cr Karen May</p> <p>Port Industry Representatives DBI – Peter Wotherspoon (via Teams) BMA - Brett Ross</p> <p>NQBP Representatives Brendan Webb Emilie Power Odette Langham</p> <p>MSQ Representative N/A</p> <p>Yuwi Native Title Holder Representative N/A</p>
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Apologies: NQBP's Tim Lewis and Darren Brownsey, DBCT's Steve Rae, MSQ's Jason Sweetman, Yuwi rep Madeline Jones and Cathy Fredericks.

Item	Discussion	Action
1. Welcome to Country, Meeting open, agenda	<ul style="list-style-type: none"> Meeting opened at 5.00pm Community Reference Group members were welcomed by Chair/NQBP CEO, Brendan Webb. An Acknowledgment of Country was provided by Brendan. 	
2. Welcome and introductions	<p>Presented by CEO (Chair), Brendan Webb</p> <ul style="list-style-type: none"> Introductions – all attendees provided an overview of their personal history and background. Apologies were recorded from NQBP’s Tim Lewis and Darren Brownsey, DBCT’s Steve Rae, MSQ’s Jason Sweetman, Yuwi rep Madeline Jones and Cathy Fredericks. CRG members were given an overview of the CRG and its purpose. 	
3. Conflict of interest	<p>Presented by CEO (Chair), Brendan Webb</p> <ul style="list-style-type: none"> Discussion around conflicts of interest was held and Conflict of Interest register reviewed. No concerns were raised. No conflicts of interest were declared for this meeting. 	ACTION - NQBP to follow up outstanding Conflict of Interest forms
4. CEO Update	<p>Presented by CEO (Chair), Brendan Webb</p> <ul style="list-style-type: none"> NQBP is a government-owned corporation responsible for the four trading ports of Hay Point, Mackay, Abbot Point and Weipa. Our ports help facilitate 54% of Queensland’s international trade which is worth \$53 billion. The volume of trade is 148 million tonnes which contributes to \$35 million in annual contribution to the gross state product (GSP). Statistics on breakdown of trade by port provided. <p>An overview of NQBP’s vision, mission, values and strategic themes were also provided to members.</p> <p>Actions Register</p> <ul style="list-style-type: none"> Most actions from the previous meeting have been closed. Action 6 is still under investigation (Half Tide wash-down facility) Action 7 has been held over for a future meeting (invite to QPS to attend meeting) 	<p>ACTION – Site visit to Half Tide public boat ramp to be organised to look at washdown facility location.</p> <p>ACTION – CRG to provide feedback on bins situation at next meeting.</p> <p>ACTION – NQBP to increase bin cleaning schedule.</p>

	<ul style="list-style-type: none"> • Tom Liddell – Action 7 – A new washdown facility might not be needed. You could move the existing fencing and use the wash down facility that is already in the commercial area. • Peter Dallas – The Half Tide boat ramp area is still being used as a dump site (not helped by the fact the current Council dump site is closed). With the smaller bins now, hopefully people will do the right thing and use them properly. The bins need to be emptied at least three times a week due to the smell of the fishing waste. • Discussion occurred around whether the bins at the Half Tide boat ramp should be removed. Council does not provide bins at any of their boat ramps due to the community misuse. Decision was made to leave the bins as is, but the CRG and the Hay Point Progress Association will monitor the situation between now and the next meeting and report back. 	
<p>5. NQBP Infrastructure and Operations</p>	<p>Presented by CEO (Chair), Brendan Webb</p> <p>Infrastructure and Operations team overview</p> <ul style="list-style-type: none"> • Brendan provided an overview of the accountabilities of the I&O team including port operations, security, emergency management, facilities management, asset services, GIS, maintenance, engineering, planning and development and project management. <p>Port Land Use Plans update</p> <ul style="list-style-type: none"> • TMR’s Master Plan for the Port of Hay Point was completed in late 2023. • NQBP is now in the process of updating our Land Use Plans, which must reflect the TMR Master Plan, but shows in more detail our plans for the future. • There will be two rounds of community consultation as part of the Land Use Plan development, one during the development of Statement of Proposals, and another on the Draft Land Use Plan. • NQBP is currently preparing the Statement of Proposal documents and will seek public comment in mid-2025. • The whole process is expected to take around two years to complete (final Land Use Plans expected in 2026). <p>Question – How often do the Land Use Plans get updated? Answer – <i>The usual process is around every 10 years.</i></p>	

<p>6. NQBP Commercial and Maritime Services</p>	<p>Presented by CEO (Chair), Brendan Webb</p> <p>Commercial and Maritime team overview</p> <ul style="list-style-type: none"> Brendan provided an overview of the accountabilities of the C&M team including commercial and trade opportunities, strategy and market research, maritime services (weather, towage licencing / contracts, marine pilotage and property (leasing). <p>Louisa Creek house demolition</p> <ul style="list-style-type: none"> NQBP is preparing for one demolition at Louisa Creek - 10 Shailie Court. As per property demolition guideline – property demolitions are triggered based on an assessment of achievable income versus cost of maintaining/repairing the property. NQBP has notified neighbouring residents of upcoming works Works out for tender (some delays), expected March/April 2025. <p>Question: Could NQBP please pick up the piles of palm fronds behind Marliyn Maher’s place, causing issues with pests and could be a fire hazard. <i>Answer: NQBP’s Maintenance team will take care of this.</i></p>	<p>ACTION – NQBP Maintenance team to clean up palm frond piles at Louisa Creek</p>
<p>7. NQBP Environment update</p>	<p>Presented by Environment Manager Odette Langham</p> <p>Environment team overview</p> <ul style="list-style-type: none"> Odette provided an overview of the accountabilities of the Environment team including NQBP’s Environmental Management System, environmental monitoring (seagrass, coral, water, air quality, pest surveillance), JCU partnership, sustainable sediment management, baseline assessments and approvals management, incident management. <p>Hay Point maintenance dredging wrap up</p> <ul style="list-style-type: none"> Hay Point maintenance dredging post TACC (Technical Advisory Consultative Committee) meeting held on 14 February. No concerns raised. External independent auditor showed 100% compliance with environment conditions (over 200) which is an excellent result. Tom Liddell – there is a lot of rock on the bottom of the Half Tide boat ramp that wasn’t cleared during last dredging campaign. Peter Dallas – The beaches from the pub to the point used to be sand used but is now rock and coral. Peter believes this is due to loose material caused by dredging, sea bed leveling, 	<p>ACTION – NQBP Engineering team to investigate rock issue remaining after maintenance dredging at Half Tide boat ramp.</p> <p>ACTION – Peter to seek approval to share Lynette Gallagher’s letter with NQBP and the wider CRG.</p> <p>ACTION – Site visit to be held with NQBP and Mackay</p>

	<p>and ship anchoring, washing ashore during severe weather. According to Lynette Gallagher (Mackay District Turtle Watch) in a letter she sent to Mark Bailey MP during TMR's Master Planning public consultation, successful turtle nesting has declined significantly in the area. The three rock groynes along the breakwater need to be cleaned out of smaller rock regularly, and the height of the groynes should be increased by approx. two metres as material is washed over them in severe weather and large tides. This is having a significant impact on the community, particularly those with young families and disabilities. Access is unsafe. Peter provided photos to the CRG members. NQBP have a large amount of rock stored behind the waste incinerator on the road to the VTS.</p> <ul style="list-style-type: none"> • Discussion occurred between NQBP and Mackay Regional Council on what is needed to investigate these concerns and assist with beach cleanup. There are approvals and permits required before beach cleanups can proceed. 	<p>Regional Council to investigate beach clean-up issue further.</p> <p>ACTION – NQBP to investigate source of additional rock/rubble on beach and maintenance of existing groynes at Half Tide.</p>
<p>8. Community update</p>	<p>Presented by Senior Advisor Community Relationship, Emilie Power</p> <p>NQBP Sponsorships and Donations Program</p> <ul style="list-style-type: none"> • NQBP has several sponsorship and donation programs including the NQBP Community Fund, Corporate sponsorships and donations, CRG sponsorships and Indigenous Program sponsorships. • Over 50 applications received in 2024 for the NQBP Community Fund. • Increase of funds from previous years (From \$60k to \$100k). • 14 initiatives were selected across all four Ports. <p>CRG sponsorship allocation</p> <ul style="list-style-type: none"> • The CRG will receive an annual budget of \$5,000 for donations and sponsorships each financial year. • CRG members can nominate and decide on where to allocate these funds. • A clear set of criteria will guide the decision-making process for sponsorships and donations. • Once opportunities are nominated, members will vote to determine which initiatives to support. • An email will be circulated in the coming days, requesting nominations. 	<p>ACTION – NQBP to send email to CRG members requesting CRG sponsorship nominations</p>

	<p>CRG 2024 feedback survey</p> <ul style="list-style-type: none"> We conducted our annual survey of the CRG at the end of last year, thank you to those members who participated. We received a score of 4.43 out of 5 which is a great result, the feedback was valuable and will be used to improve our meetings further. 	
<p>9. General Business</p>	<p>BMA – Brett Ross</p> <ul style="list-style-type: none"> Brett shared the concept for the upgrades to their public lookout. BMA have been working with Yuwi on the design theme of ‘Stop / Sit Together outside’. The aim is to beautify the area, make it interesting and make it educational. The road to the lookout has been closed while the upgrades are underway, expected to be completed by the end of May 2025. <p>Question – Will NQBP noticeboards be used to advise of closure? <i>Answer – Yes. The poster was emailed to all CRG members and has also been provided to the NQBP Maintenance team to put up on the noticeboards.</i></p> <p>Suggestion from Stephen Schaper that NQBP could provide the keys to the noticeboards to the Hay Point Progress Association to assist with getting the information up.</p> <ul style="list-style-type: none"> BMA is proposing to expand their terminal car park along Hay Point Access Road. Brett shared a map of the proposed design with CRG members. The proposal is currently going through an approval process with Mackay Regional Council. The design looks to limit impacts to the environment, alternatives have been considered, however there are safety implications of not providing car parks. BMA will look at the possibility of planting 1:1 replacement of trees removed with new trees at another location, and improving the current beach access tracks for the public. <p>Questions – Why is the car park needed? Can’t you run shuttle buses from the HPX3 car park or get people to carpool? Can the speed limits along that road also be reduced for safety? <i>Answer – While shuttles have worked for short-term projects (shutdowns etc) and we can encourage people to carpool, staff do need the flexibility to travel to and from site when required.</i></p> <p>DBCT - Steve Rae</p> <ul style="list-style-type: none"> No update provided. 	<p>ACTION – Send DBI Master Plan link to CRG members.</p> <p>ACTION – NQBP to provide noticeboard keys to Hay Point PA.</p> <p>ACTION – Maintenance team to cut long grass at the Hay Point VTS lookout.</p> <p>ACTION – Jeff Riddel to send photos of McEwens Beach debris to NQBP.</p>

	<p>DBI – Peter Wotherspoon</p> <ul style="list-style-type: none"> • DBI produce a Master Plan for the terminal in March every year which is submitted to DBCT Holdings. The Master Plan was last updated in 2023 and is available on the website. In 2024 no update was made, and in 2025 no update will be made either. The reasons for this is that nothing has changed since it was last published in March 2023. • 8X expansion feasibility study was completed in 2023 - still sits available and possible, but not progressing anytime soon, and definitely not in 2025. • Shiploader #1 replacement underway – fabrication currently being undertaken in Perth. Coming August 2026. • Stacker reclaimers 2 and 4 replacement underway – fabrication occurring in Mackay (4 local companies). Great news for the community, more than 20 years since this has happened locally. <p>MSQ</p> <ul style="list-style-type: none"> • No update provided. <p>MRC</p> <ul style="list-style-type: none"> • No update provided. <p>General business:</p> <ul style="list-style-type: none"> • Question – Can NQBP please cut the grass along the lookout fence, it’s obstructing the view. • <i>Answer - NQBP’s Maintenance team will take care of this.</i> • There has been some debris wash up on McEwen’s Beach, could NQBP and/or Council investigate this and remove? • <i>Answer – Yes, please send photos to NQBP so we can investigate.</i> 	
10.	Next meeting to be held on Wednesday 16 July 2025	
11.	Meeting closed at 7.17pm	