

Mackay Community Reference Group Meeting Minutes

5.30pm Thursday 11 March 2021 – Breakwater Bar & Restaurant

Chair:

NQBP CEO Nicolas Fertin

Attendees:

<p>Community Representatives Elizabeth Warren Edan Stolberg Neville Duncan</p> <p>Aboriginal Party Representative Deb Clark*</p> <p>Recreational Group Representative Michael DePinto</p> <p>Business Representative N/A</p>	<p>Port Industry Representative Rachael Haycock – Viva Energy Justin Durant – GAC Shipping</p> <p>Mackay Regional Council Representative N/A</p> <p>NQBP Representatives Tim Lewis Amanda Blines Kevin Kane Emilie Power Simona Trimarchi (via phone)</p> <p>Guests Jason Britton, Maritime Safety Queensland</p>
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Apologies: Alison Jones, Charlie Camilleri, Di Hatfield, Dave Mann, Cr Pauline Townsend and Brendan Webb.

*Deb Clark departed meeting at 6.10pm.

Item	Discussion	Action
<p>1. Meeting open and apologies</p>	<ul style="list-style-type: none"> • Meeting opened at 5.31pm • Community Reference Group (CRG) members were welcomed by NQBP CEO and Chair Nicolas Fertin. • Deb Clark conducted a Welcome to Country to open the meeting. • Formal apologies received from Di Hatfield, Alison Jones, Cr Pauline Townsend and Brendan Webb. <p>No conflicts of interest declared.</p>	
<p>2. CRG Correspondence, Questions and Actions Register</p>	<p>CRG correspondence and questions received since the last meeting:</p> <ul style="list-style-type: none"> • There was a request to clear some of the vegetation at the top of Mount Bassett during our demolition project. This is not part of the project scope, but our Environment and Maintenance team have scheduled to meet after the project is completed in April to discuss what can be done. • There was a request for information on reporting requirements around the discovery of a deceased white tail water rat found on Keely's Road. Kev advised there was no reporting requirement as this animal was not one of the listed vulnerable water rats. <p>Actions register update:</p> <ul style="list-style-type: none"> ○ Refer to Actions Items Register for further details. ○ NQBP to invite DTMR will attend our June meeting. Tim to follow up. ○ Signage on the Southern Breakwater – Tim will ask our Safety Mangers to conduct a signage review with Operations Manager. 	<p>ACTION – Tim to follow up with DTMR in relation to Ring Road.</p> <p>ACTION – Tim to organise signage review with Safety and Operations Managers in relation to Southern Breakwater entry signage.</p>

<p>3. NQBP Overview</p>	<p>Presented by Chair Nicolas Fertin</p> <p><i>NQBP values</i> NQBP have been reviewing our policies and procedures in line with our values.</p> <p><i>International Women’s Day</i></p> <ul style="list-style-type: none"> • Nicolas outlined NQBP’s commitment to diversity and inclusion and shared some insights on how the business is making progress in this respect. Commentary included: <ul style="list-style-type: none"> - Three out of five Board directors are women. - Management positions held by females have tripled from two to six. - 40% of representation of female employees in various positions and a growing number of women in historically male-dominated roles. - Actively encourage candidates from diverse backgrounds and seek a 50% candidate shortlist pool from diversity categories. - Flexible working arrangements in place. <p>Edan commended NQBP’s shortlist target, rather than application target.</p> <p><i>Community Reference Groups – appointments for 2021-24</i></p> <ul style="list-style-type: none"> • Nicolas thanked the current group for their contribution over the past three years. • Out of 13 current members, 10 reapplied. • Nicolas acknowledged Di Hatfield and Charlie Camilleri for their commitment and wished them well in their future endeavours. Dave Mann will continue as a proxy for Rachel Haycock when required. • Other key changes include the addition of two new environment representatives and one new business representative. • New CRG membership to be announced in June. <p>Edan commended NQBP’s thorough recruitment process.</p>	
<p>4. NQBP Operations</p>	<p>Presented by Chair Nicolas Fertin</p> <p><i>Trade performance</i></p> <ul style="list-style-type: none"> • Port of Mackay is still on track to reach 3 million tonnes of trade this financial year. • There has been some impact from regional trade tensions and COVID-19. • 30,000 tonnes of rail line imported from Whyalla, South Australia over the past few months. A 	

	<p>further 2,000 tonnes to come over next six months. Galilee Basin bound, will connect with Goonyella Line.</p> <ul style="list-style-type: none"> • December 2020 – 40 Martinus ballast wagons imported from China. • February 2021 – Austin Engineering ULTIMA flow control bodies were offloaded and installed on Komatsu 830E-5 series trucks. • February 2021 – Export of a fleet of second-hand mining equipment to Port Hedland. • April 2021 – Large mining equipment shipment from Chile will be discharged, washed and biosecurity inspected before delivery. 	
5. NQBP Projects	<p>Presented by General Manager Infrastructure and Land Operations Tim Lewis</p> <p>Major works update</p> <ul style="list-style-type: none"> • \$1.8 million Wharf 4 access deck upgrade is complete. New deck load capacity increased to more than 100 tonnes. First RoRo shipment completed January. ~ 100 jobs supported. • \$1.5 million western revetment stabilisation works completed. ~ 15 jobs supported. • \$2.5 million Wharf 1 project is underway. Will allow facilitation of longer cargo. Contract awarded to Davbridge Constructions. • \$8.5 million project tug berths project is underway. Will include berths for up to two tugs including a gangway and floating pontoon. Design and construction contract awarded to Pacific Marine Group, supporting ~20 jobs during project peak. Estimated completion September 2021. Pilot vessel will remain where it is, but existing tugs will relocate from the Mackay Marina to the new berths. <p>Minor works update</p> <ul style="list-style-type: none"> • Water reservoir demolition – Mount Bassett – currently underway and expected to be completed in the next few weeks. Some minor landscaping works will be undertaken. • Streetlight replacement – Southern Breakwater – will start on Monday 15 March 2021. Closed to traffic between 5am and 5pm daily until Friday 19 March 2021. Pedestrians and cyclists will still have access under traffic management. 	
6. Environmental update	<p>Presented by Director Environment Kevin Kane</p> <p>JCU partnership</p> <ul style="list-style-type: none"> • First undergraduate scholarship has been awarded. • Intern program - three students have worked alongside our environment team in 2021. 	

	<ul style="list-style-type: none"> • Work experience included marine pest DNA retrieval, Traditional Owner stakeholder engagement in Bowen and legislation and environmental management-associated practices. • NQBP is working with JCU to shape future intern program alongside JCU Marine Science Masters graduate, a past intern. • Plan to issue post-graduate scholarship later this year. <p>Port of Mackay maintenance dredging project</p> <ul style="list-style-type: none"> • NQBP successfully completed maintenance dredging at the Port of Mackay in December 2020. • ~140,000m³ natural sediment removed and placed at the approved Dredge Material Placement Area. • No incidents recorded. • All monitoring reports will be uploaded to the NQBP website. • Communications and engagement plan successfully rolled out with support from Volunteer Marine Rescue and Mackay Marina. • No community complaints / issues recorded. <p>Question: Why is the DMPA so close to the Port? Answer: Hydrographic modelling has been completed and this was determined as the best location due to the depth of water and dispersive nature of the area. The sediment disposed at the DMPA consolidates into natural environment very quickly.</p> <p>Question: Has any other maintenance dredging completed since December? Some turbidity noticed by a recreational diver recently. Answer: No further dredging was completed outside the Port after 24 December. All turbidity is monitored by data loggers in the area.</p> <p>Question: Is the lake near the Harbour Road roundabout within port boundaries? Answer: Yes, a weed clean-up has been completed in the area recently.</p>	
7. Community update	<p>Presented by Senior Advisor Community Relations Amanda Blines</p> <p>Media report</p> <ul style="list-style-type: none"> • Project media – Mackay dredging, Wharf 4, Wharf 1, western revetment, tug berth facility, Mount Bassett demolition. • Community media – CRG recruitment process. 	

	<ul style="list-style-type: none"> Environment media – JCU scholarships. <p>Cowboys Community Partnership</p> <ul style="list-style-type: none"> Our community partnership with the Cowboys has kicked off for 2021. Bulk Port Blitzes at the port communities of Mackay (March), Bowen (May), Weipa (August) and Sarina. NQBP and Cowboys representatives recently visited five Mackay schools over two days. Special event hosted by CEO Nicolas Fertin on International Women’s Day on Monday 8 March with community and business leaders celebrating women in leadership. <p>Sponsorships and donations</p> <ul style="list-style-type: none"> Zonta International Women’s Day event Mackay Mayor’s Charity Ball Mackay Marina Run <p>10,000 steps</p> <ul style="list-style-type: none"> Project is progressing. Calculations finalised and sent to Mackay Stickers and Signs. Draft artwork due by this week. Opportunity for CRG members to be involved in announcement. <p>Comment: The new green bags in the dog bag dispensers on the Southern Breakwater are not easy to open and are very flimsy. Suggest replacing with an alternative or previous black bag.</p>	<p>Rachel to send Emilie information on alternative green bags.</p> <p>Emilie to discuss with Maintenance team.</p>
<p>8. General Business</p>	<p>Jason Britton, Regional Harbour Master, Maritime Safety Queensland</p> <ul style="list-style-type: none"> Second floating pontoon at the Mackay Marina boat ramp is being removed and upgraded. To be completed by the end of this month. 397 crew changes completed in Mackay since July 2020, out of 5,000 in Queensland. Jason congratulated all agencies involved in this process. Jason also congratulated Lloyds DCN winner, CRG member Justin Durant, for implementation of new travel (bus) process. MSQ working with Queensland Health on vaccination process for maritime industry. MSQ has a new patrol vessel and are conducting more regular patrols in Mackay / Whitsundays. 	

	<p>General business</p> <ul style="list-style-type: none"> • Nil <p>Comment: Edan asked to put the major project discussed at the last CRG on the agenda for the first meeting of the first term. Nicolas also mentioned that NQBP will spend some time at the start of the first meeting going through the induction process.</p> <p>Meeting closed 6.52pm.</p>	
<p>9. Proposed next meeting date</p>	<p>Next Meeting scheduled for Thursday 10 June 2021</p>	