

Hay Point Community Reference Group Meeting Minutes

5pm Wednesday 6 March 2024 – Meeting held at Hay Point VTS Administration Building

Chair:

Chair NQBP CEO, Brendan Webb

Attendees:

<p>Community Representatives Kerry Flynn Christopher Schloss</p> <p>Business Representatives Judy Langdon</p> <p>Environmental Representatives N/A</p> <p>Mackay Regional Council Representative Cr Karen May</p>	<p>Port Industry Representatives DBI – Jesse Knight (via Teams) DBCTM – Steve Rae</p> <p>NQBP Representatives Brendan Webb Tim Lewis Emilie Power</p> <p>MSQ Representative N/A</p> <p>Invited Guests N/A</p> <p>Yuwi Native Title Holder Representative N/A</p>
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Apologies: Yuwi representative, Maree Sturdy, Katrina Dent, Kev Kane, Jason Sweetman, Darren Brownsey, Tom Andrews, Tom Liddell, Marilyn Maher, Peter Douglass, Peter Wotherspoon, BMA – Brett Ross, Aurizon – Katie Evetts, George Stace, Cathy Fredericks

Item	Discussion	Action
1. Meeting open and apologies	<ul style="list-style-type: none"> • Meeting opened at 5.13pm • Community Reference Group members were welcomed by Chair/NQBP CEO, Brendan Webb. • An Acknowledgment of Country was provided by Brendan. • Jesse Knight provided a brief introduction. • Apologies were recorded from the Yuwi representative, Maree Sturdy, Katrina Dent, Kev Kane, Jason Sweetman, Darren Brownsey, Tom Andrews, Tom Liddell, Marilyn Maher, Peter Douglass, Peter Wotherspoon, BMA – Brett Ross, Aurizon – Katie Evetts, George Stace, Cathy Fredericks 	
2. Disclosure of interest	<ul style="list-style-type: none"> • Discussion around disclosure of interest was held and Disclosure of Interest register reviewed. • No concerns were raised. • No conflicts of interest were declared for this meeting. 	
3. CRG Correspondence, Questions and Actions Register	<p>Actions Register Update</p> <ul style="list-style-type: none"> • Action 4 and 5 are regarding exclusion zones and safe passage under the trestles. At this stage, after much discussion with MSQ and the terminals, there will be no change to the current arrangements. These actions will remain open to be discussed at the next meeting when there are more members present. • Action 6 is regarding reinstatement of the buoys and new signage at Half Tide to outline the tug areas which has now been completed. • Action 7 is regarding siltation at the Half Tide public boat ramp which Tim will discuss in his update. • Action 8 was a request for NQBP to consider extending public access to the laydown area at Half Tide for overflow boat ramp car parking. From a commercial, safety and port operational point of view NQBP aren't able to support this request. This action will remain open to be discussed at the next meeting when there are more members present. • The rest of the actions are complete. • Refer to Action Items Register for further details. 	
4. NQBP Update	<p>Presented by CEO (Chair), Brendan Webb</p> <ul style="list-style-type: none"> • The final Master Plan was released by TMR in November 2023. The port overlays are still to come. 	

	<ul style="list-style-type: none"> • Now the Master Plan is in place, NQBP has started working on the Land Use Plans for the Port of Mackay and Hay Point. There will be a community consultation process as part their development. CRG members will be updated as this work progresses. • Slides covering the final zones within the Master Plan were provided to CRG members. Changes between the draft and final zoning were highlighted. These were made after the community consultation process. 	
5. NQBP Trade Update	<p>Presented by CEO (Chair), Brendan Webb Trade update</p> <ul style="list-style-type: none"> • Update on Port of Hay Point and Port of Mackay trade statistics provided. 	
6. NQBP Infrastructure Update	<p>Presented by General Manager Infrastructure, Tim Lewis Maintenance and projects update</p> <p>Half Tide Tug Harbour maintenance</p> <ul style="list-style-type: none"> • Minor civil maintenance works underway for HTTH – includes main entry gate, fencing. • Buoys were reinstalled at HTTH marking the exclusion area last year, new signage at the boat ramp as now been installed. • Pot-holes, tree stump removal and pontoon maintenance works have been completed. <p>Upcoming Hay Point maintenance dredging</p> <ul style="list-style-type: none"> • Potential project for later this year being discussed with terminals. • Maintenance dredging last conducted in 2019. • NQBP has the relevant State and Commonwealth maintenance dredging permits in place. • CRG representative needed for Technical Advisory Consultative Committee (TACC) – please nominate your interest. • Siltation at HTTH boat ramp to be considered as part of project. • Updates will be provided as project progresses. 	ACTION – CRG members to consider nominating for TACC
7. Sustainability and Environment Update	<p>Presented by General Manager Infrastructure, Tim Lewis</p> <p>Mount Hector cultural site visit</p> <ul style="list-style-type: none"> • Environment team recently conducted a site visit with representatives from Yuwi Aboriginal Corporation to Mount Hector. • Potential areas of cultural connection. These may be explored further in the future. 	ACTION – NQBP to provide aerial image of Mt Hector location to CRG members

	<p>Comment - Cr Karen May - A local historian in the area, Val Osborn, may have documented some of that area in the past if NQBP is interested in following up.</p>	
8. Community update	<p>Presented by Senior Advisor Community Relationship, Emilie Power</p> <p>NQBP Sponsorships and Donations Program</p> <ul style="list-style-type: none"> • \$60k in funding through NQBP Community Fund awarded in late 2023. • New 2023-24 corporate sponsorships include Resource Industry Network. <p>Media coverage</p> <ul style="list-style-type: none"> • Recent media coverage for NQBP included milestone reached at Port of Mackay and Community Fund recipients. <p>CRG survey and recruitment</p> <ul style="list-style-type: none"> • End of year survey for CRG members completed survey results show an improvement in overall score. • Review of Terms of Reference also completed as current term of the CRG ends after this meeting. • Recommended changes were provided to CRG members for review. • Majority of CRG members have reviewed and approved changes. • One suggested change to add Chamber of Commerce as standing membership to reflect Mackay TOR. • Areas updated include sponsorships section and inclusion of clause to extend CRG term by 12 months, to be enacted if required due to resourcing / workload etc. • NQBP will extend current CRG membership for another 12 months. 	
9. General Business	<p>BMA</p> <ul style="list-style-type: none"> • No update provided. <p>DBCT representative - Steve Rae</p> <ul style="list-style-type: none"> • Business as usual, no major items of note. <p>DBI representative – Jesse Knight</p> <ul style="list-style-type: none"> • Nothing major to report. Existing Master Plan is online, will be refreshed with new dates, but the content will remain the same. 	<p>ACTION – DBCT to investigate faded signage at Horyu Maru Drive</p> <p>ACTION – Toyota Landcruiser car park information to</p>

	<p>MSQ</p> <ul style="list-style-type: none"> • No update provided. <p>Mackay Regional Council - Cr Karen May</p> <ul style="list-style-type: none"> • Two State Development Areas recently declared by the State Government at Rosella and Racecourse – this will support the investigation of bio-futures possibilities. • First stage of the mountain bike trails (15km) have been opened at Finch Hatton. • A floating pontoon in Pioneer River has been opened to the public. Hoping to attract local businesses – such as kayaks etc • Thanks to CRG for support over the past Council term. <p>Kerry Flynn –</p> <ul style="list-style-type: none"> • A sign at bottom of Horyu Maru Drive is very faded and can't be read. DBCT to investigate. • There is a Toyota Landcruiser in the BMA car park which has been there for months. Concerned about vandalism. To be passed onto BMA for investigation. <p>Meeting closed at 6.50pm.</p> <p>Next meeting to be held on 17 July 2024.</p>	<p>be passed onto BMA</p>
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