

Hay Point Community Reference Group Meeting Minutes

5.30pm Wednesday 11 November 2020 – Meeting held at Hector Hall, Louisa Creek

Chair:

NQBP CEO, Nicolas Fertin

Attendees:

<p>Community Representatives Marilyn Maher Tom Andrews Catherine Fredericks Tom Liddell Stan McDonnell Kerry Flynn</p> <p>Business Representative Judy Langdon</p> <p>Mackay Regional Council Representative Cr Karen May</p> <p>Aboriginal Party Representative N/A</p>	<p>Port Industry Representatives DBCTM – Peter Wotherspoon DBCT - Steve Rae</p> <p>NQBP Representatives Nicolas Fertin Tim Lewis Anthony Lee Kevin Kane (via teleconference) Simona Trimarchi (via teleconference) Amanda Blines Lorelei van Dalen</p> <p>Invited Guests Sprott Planning and Environment – Jason Sprott (guest of DBCTM)</p>
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Apologies: Deb Netuschil, Darryl Sweet, George Stace, Jason Britton, Brendan Webb, Peta Drummond, and Katie Evetts.

Item	Discussion	Action
1. Meeting open and apologies	<ul style="list-style-type: none"> • Meeting opened at 5.35pm • Community Reference Group members were welcomed by Chair - NQBP CEO, Nicolas Fertin. • An Acknowledgement of Country was delivered by Chair in absence of Aboriginal Party representative, Deb Netuschil. • Formal apologies received from Deb Netuschil, Brendan Webb, and George Stace. <p>No conflicts of interest raised.</p>	
2. CRG Correspondence, Questions and Actions Register	<p>CRG correspondence and questions received:</p> <p>Correspondence</p> <ul style="list-style-type: none"> • Correspondence received from member on 26 October wishing to discuss the below issues at the November meeting: <ol style="list-style-type: none"> 1. <i>Signage for boat ramps of restricted areas around the Port.</i> 2. <i>Bottleneck at Hay Point boat ramp with small crafts due to no access to pontoon because water is too low, removal of concrete and materials at the bottom of the ramp.</i> 3. <i>Goats head weeds in park beside Hay Point Hotel still a problem.</i> 4. <i>Trees hanging over walkway from the park to the Hotel premises need attention.</i> <p>Items were discussed during Actions Register Update and Projects and Land Operations update.</p> <p>Actions Register Update</p> <ul style="list-style-type: none"> • Refer to Action Items Register for further details. • No comments on Actions Register. <p>Comment – The goats head weed needs to be treated prior to mowing or maintenance to prevent the weeds spreading.</p>	Action – Maintenance team to review current methodology for weed management.
3. NQBP Overview	<p>Presented by CEO (Chair), Nicolas Fertin</p> <p>COVID-19 and NQBP</p> <ul style="list-style-type: none"> • NQBP's Emergency Management Team continues to monitor COVID-19 and works with 	ACTION – NQBP to email CRG members with

	<p>Maritime Safety Queensland and Queensland Health.</p> <p>NQBP highlights FY 2019-2020</p> <ul style="list-style-type: none"> Highlights from the Annual Report were discussed including trade figures, new safety policy, new Vision, Mission and Strategy and the introduction of a ship simulator for our marine pilots. <p>Community Reference Groups – finalisation of Terms of Reference</p> <ul style="list-style-type: none"> Nicolas thanked group for their feedback on the CRG Terms of Reference. These Terms of Reference will now be used during the next term of the CRG. Nomination period for 2021-24 opens 24 November 2020 and closes 5pm Friday 20 January 2021. 	<p>application and nomination period information.</p>
<p>4. NQBP Trade and Marine Operations</p>	<p>Presented by CEO, Nicolas Fertin</p> <p>Trade figures and end of financial year results</p> <ul style="list-style-type: none"> Highlights from the Annual Report figures were shared for the Port of Hay Point and Port of Mackay. \$17M in projects announced for the Ports of Mackay and Hay Point including upgrades to Wharf 1, Wharf 4, Western Revetment, Hay Point administration building, and maintenance dredging in Mackay. 	
<p>5. NQBP Infrastructure and Land Operations</p>	<p>Presented by General Manager Infrastructure and Land Operations, Tim Lewis</p> <p>Projects update</p> <ul style="list-style-type: none"> Hay Point Administration Building Upgrade - NQBP called for tenders for upgrade of Hay Point Administration Building via QTenders in September; announcement of awarded contract expected in November and works to commence soon after. Works are expected to take approximately 9 months, weather permitting. Half Tide Steps – Approvals have been attained with works to commence by end of 2020, weather permitting. Louisa Creek Property Demolition Works - Works delayed due to reprioritisation of projects. <p>Key stakeholders will be informed of any project updates.</p> <p>Question – is the lookout going to be impacted during the Hay Point Administration Building works?</p>	

	<p>Response – there may be some impact to public access during the works, but we will have clear signage in place to communicate any access restrictions.</p> <p>Question – Could an information centre be part of Hay Point Administration Building works? We need to promote our region (Salonika Beach, etc.) and the site is ideal for an information centre.</p> <p>Response – we wouldn't be able to allocate any interior space for an information centre; however, we will liaise with Mackay Tourism regarding the potential opportunity.</p> <p>Emergency Management</p> <ul style="list-style-type: none"> • NQBP's Emergency Management Team has been in effect since January due to COVID-19. • Bushfire management and cyclone preparations are underway. • Disaster management training and exercises have been held recently. • Discussions held around seasonal outlook and how to prepare for emergencies. • Mosaic burn planned for corner of Bensons/Hay Point Road in the coming weeks. 	
<p>6. Environmental Update</p>	<p>Presented by Director Environment, Kevin Kane</p> <p>JCU partnership</p> <ul style="list-style-type: none"> • Partnership with JCU was extended in October for another 5 years. • Focus will continue on monitoring and will use improved and advanced technology. • NQBP is continuing the intern program but has also added a scholarship program for undergraduate and postgraduate marine science students. Applications are open now. <p>Reconciliation Action Plan</p> <ul style="list-style-type: none"> • NQBP has launched its first Innovate Reconciliation Action Plan (RAP). • The RAP was created with guidance from Reconciliation Australia and NQBP's internal working group. • The RAP is available on NQBP website for download. <p>Coral Dashboard</p> <ul style="list-style-type: none"> • NQBP's coral dashboard will be available by the end of the year. • NQBP is also working on a new water quality dashboard which will be live in 2021. <p>Seagrass report</p> <ul style="list-style-type: none"> • 2019 Seagrass report is now available on NQBP's website. • Offshore seagrass coverage is above 30% which is up 10% from the previous and is the 	<p>Action: NQBP to email CRG members with a link to the RAP.</p>

	<p>densest NQBP has seen in 10 years.</p> <p>Port of Mackay maintenance dredging project</p> <ul style="list-style-type: none"> • NQBP will now conduct maintenance dredging at the Port of Mackay in early December 2020. 	
7. Community update	<p>Presented by Senior Advisor Community Relations, Amanda Blines</p> <p>CRG annual evaluation survey</p> <ul style="list-style-type: none"> • CRG members were thanked for their input into the survey. • There were 10 respondents out of 16 members. • Results were quite positive; however, marginal reductions in five areas. • CRG members were encouraged to provide any feedback or suggestions if they could think of any areas for improvement. <p>Media report</p> <ul style="list-style-type: none"> • Overall media - Significant media around Port of Mackay \$17M project announcement. • Trade media – BMA containers. • Environment media - New JCU partnership. • Community media – Alligator Creek State School water safety partnership. <p>Sponsorships and donations</p> <ul style="list-style-type: none"> • Sarina State High School Awards Evening – ‘Service to the Community Award’ 	
8. General Business	<p>DBCT update provided by DBCTM Project Director, Peter Wotherspoon, and Sprott Planning and Environment Director, Jason Sprott</p> <ul style="list-style-type: none"> • Over last 12 months, DBCTM has been working through expansion processes. • In May, five access seekers entered into Standard Underwriting Agreements with DBCTM underwriting Pre-Feasibility Study for 8X Expansion up to 13.3 Mtpa. • In June, DBCTM commenced Pre-feasibility Studies for project. Expected to be complete by December 2020. • Capital cost forecast - \$1.2B over four phases. • Expansion project expected to be complete by July 2027. • Sustainability strategy – incorporating four focus areas and actions. Sets solid foundation for terminal to move forward. <p>Question to DBCTM– can you split the four stages up?</p>	<p>Action – MSQ to provide an update on safe passage mentioned at a previous CRG meeting.</p>

	<p><i>Response – yes – the underwriting process will determine this.</i></p> <p>General discussion</p> <p>Question - What is the petition in the window of the Hay Point shop regarding the dumping of animal carcasses? I think it is something to do with NQBP land or a lessee on NQBP land.</p> <p><i>Response - NQBP is aware of this issue and we are investigating it further. We will report back to CRG members with the outcome.</i></p> <p>Comment - Recent wide load signage used by BMA was very effective and well-received by community. All port users should use similar signage for future truck movements.</p> <p>Comment – The Half Tide Cenotaph should be finished this week. The Dedication Ceremony will now be held on 10 April 2021.</p> <p>Suggested topics for next meeting:</p> <ul style="list-style-type: none"> - MSQ's Regional Harbour Master, Jason Britton, to provide update on safe passage for fishing at Port, mentioned at a previous meeting. <p>Meeting closed at 7.01pm.</p>	
<p>9. Proposed next meeting dates</p>	<p>Next meeting scheduled for Wednesday 10 March 2021</p>	